

**THE GOVERNMENT OF
THE HONG KONG SPECIAL ADMINISTRATIVE REGION
LABOUR DEPARTMENT
TENDER FOR THE SUPPLY OF GOODS**

Tender Ref. : LDPT042018

TENDER FORM

Contract No. : _____

LODGING OF TENDER

To be acceptable as a Tender, this form, properly completed in triplicate and enclosed in a sealed plain envelope marked “Tender for Supply of Hardware and Software Items for the Vacancy Search Terminal System to the Labour Department

and addressed to the Chairman, Tender Opening Committee, Government Logistics Department

must be deposited in the Government Logistics Department

Tender Box situated on the Ground Floor, North Point Government Offices,
333 Java Road, North Point, Hong Kong

before 12:00 (noon) (time) on 21 March 2019 (date) (Hong Kong time). Late Tenders will not be accepted.

INTERPRETATION

PART 1 — TERMS OF TENDER

PART 2 — GENERAL CONDITIONS OF CONTRACT

The Interpretation, the Terms of Tender and the General Conditions of Contract forming part of the Standard Terms and Conditions are available for viewing and downloading from the following website:

- https://www.gldpcms.gov.hk/etb_prod/jsp_public/sm/ssm00105.jsp

Copies of the above-mentioned documents can also be obtained from the following:

Procurement Division, Government Logistics Department
9/F, North Point Government Offices, 333 Java Road, North Point, Hong Kong
(Internet Homepage-<http://www.gld.gov.hk>)

PART 3 — SPECIAL CONDITIONS OF CONTRACT

Attached to this Tender Form (if any).

PART 3A — TECHNICAL SPECIFICATIONS

Attached to this Tender Form (if any).

PART 3B — SCHEDULES AND ANNEXES

Annex A – Part I – Method of providing the Contract Deposit, Part II – Form of Banker’s Guarantee

Annex B – Guidance Note GN-1

The Appendix – Contact Details

The Price Schedule

The Particulars of Goods Schedule

The Compliance Schedule

The Completeness Check Schedule

The Information Schedule

The Non-collusive Tendering Certificate

PART 3C — OTHER TENDER DOCUMENTS

The Interpretation (Supplement)

The Terms of Tender (Supplement)

Attached to this Tender Form (if any).

Dated this 8 day of February 20 19

Ms Joyce TAM

Government Representative

PART 4 — OFFER TO BE BOUND

1. Having read the Tender Documents, I/we, the Tenderer mentioned below, agree to be bound by all of the terms and conditions as stipulated therein.
2. I/We, the Tenderer mentioned below, do hereby agree to supply all and any of the Goods at the one-time unit prices quoted by me/us in the Price Schedule free of all other charges, subject to and in accordance with the terms and conditions of the Tender Documents.
3. (Applicable only where the Terms of Tender (Supplement) of the Tender Documents require the submission of price quotation for Maintenance Services but not otherwise), I/we, the Tenderer mentioned below, do hereby agree to provide the Maintenance Services at the annual unit prices quoted by me/us in the Price Schedule free of all other charges, subject to and in accordance with the terms and conditions of the Tender Documents.

Signed by the Tenderer / Signed by an authorised
signatory for and on behalf of the Tenderer :

Name of the Tenderer :

Name and title of the authorised signatory
(where applicable) :

Date :

PART 5 MEMORANDUM OF ACCEPTANCE

On behalf of the Government of the Hong Kong Special Administrative Region,
I _____

(name and position of officer)

accept your Tender for the Contract relating to the following Item(s). A copy of each document constituting the Contract is hereby attached for identification purposes.

Dated this _____ day of _____ 20 _____

Signed by the said _____

in the presence of : _____

香港特別行政區政府

勞工處

招標承投供應貨品

投標表格

招標編號：LDPT042018

合約編號：_____

投遞標書

投遞標書，必須填妥此表格，一式三份密封於信封內，信封面註明

「為勞工處空缺搜尋終端機系統供應硬件及軟件

投標書」，

致 政府物流服務署開標委員會 主席收，並於 二〇一九 年 三 月 二十一 日

中午十二時正（香港時間）前投入設於 香港北角渣華道 333 號北角政府合署地下的

政府物流服務署 的投標箱內。逾期投標概不受理。

釋義

第 1 部分 — 招標條款

第 2 部分 — 一般合約條款

有關標準條款及條件內所載的釋義部分、招標條款和一般合約條款，請到以下網站查閱和下載：

- https://www.gldpcms.gov.hk/etb_prod/jsp_public/sm/ssm00105.jsp?ACTION=SWITCH_TO_TRADITIONAL_CHINESE

上述文件亦可在下列辦事處索取：

政府物流服務署採購科
香港北角渣華道 333 號北角政府合署 9 樓
(互聯網頁 — <http://www.gld.gov.hk>)

第 3 部分 — 特別合約條款

夾附於本投標表格內（如有）。

第 3 甲部分 — 技術規格

夾附於本投標表格內（如有）。

第 3 乙部分 — 附表及附件

附件 A — 第 I 部分 — 繳交合約按金的方法、第 II 部分 — 銀行保證書

附件 B — 環保須知 (GN-1)

附錄 — 聯絡詳情

價格附表

貨品詳情附表

符合規格附表

完整查核附表

資料附表

不合謀投標確認書

第 3 丙部分 — 其他招標文件

釋義（補充）

招標條款（補充）

夾附於本投標表格內（如有）。

日期：二〇一九 年 二 月 八 日

譚慧儀

政府代表

第 4 部分 — 應約履行

1. 我／我們，下述投標者，參閱過本招標文件，同意受上述條款約束。
2. 我／我們，下述投標者，同意按照本招標文件的招標條款及條件，以我／我們在價格附表呈報的一次性單價，依約供應全部及任何貨品，不再收取其他任何費用。
3. （只在本招標文件的招標條款（補充）要求遞交維修保養服務報價單的情況下適用）我／我們，下述投標者，同意按照本招標文件的招標條款及條件，以我／我們在價格附表呈報的年度單價，依約提供維修保養服務，不再收取其他任何費用。

由投標者簽署／獲授權簽署人為及
代表投標者簽署

投標者名稱／姓名

:

獲授權簽署人姓名及職位（如適用）：

日期

:

第 5 部分

接受投標備忘錄

本人 _____
(姓名及職位)

現代表香港特別行政區政府，接納你就下開貨品的合約遞交的投標。現付上構成合約的每份文件的副本，以供識別之用：

日期：二〇 _____ 年 _____ 月 _____ 日

簽署人：

見證人：

