

懷疑患上職業病 – 僱員須知

僱員如懷疑自己患上條例附表 2 指明的職業病，應盡快求診並向主診醫生詳述病患，及所從事的職業詳情，以協助醫生作出診斷。如果主診醫生確認或有理由相信僱員的病患屬條例附表 2 所指明的職業病，及相信該病患或有可能可歸因於僱員在訂明期間內曾受僱從事該附表內所指明的職業，醫生必須盡快填寫表格 LD483 向勞工處處長呈報僱員的情況，勞工處職業健康服務的職員會審視填妥的表格 LD483 及相關資料，並作出跟進。(有關表格可致電職業健康服務的辦事處索取(電話: 2852 4041)，或在此網址

<http://www.labour.gov.hk/eng/form/oh/ld483.PDF> 下載。)

僱員如被確診患上條例指明的職業病，應遵從主診醫生指示接受治療。另一方面，僱員應盡快將有關的確診文件連同病假證明書正本交給僱主，自己則保留一份副本，並提醒僱主不論該職業病是否引起任何支付補償的法律責任，都必須按法例規定在獲悉僱員患上該職業病的 14 天內以指定表格(表格 2A)向勞工處處長呈報。如僱主並沒有就其職業病向勞工處處長呈報，僱員可直接前往僱傭地點所屬的勞工處僱員補償科分區辦事處呈報有關職業病。該辦事處在收到僱員的通知後，若確定還未收到僱主就該職業病的呈報，會以書面要求僱主按條例的規定，呈報有關職業病個案。勞工處僱員補償科在收到僱主呈報的表格 2A 後會盡快跟進。

Suspected Cases of Prescribed Occupational Disease – Points to Note for Employees

If an employee suspects being contracted an occupation disease specified in Second Schedule of the Ordinance, he should seek medical treatment as soon as possible. He should describe to his treating doctor full details of the illness, as well as the occupation, to facilitate the doctor to make diagnosis. If the treating doctor finds or reasonably believes that the employee's illness is one of the occupational diseases specified in Second Schedule of the Ordinance, and believes that such illness was or may have been attributable to an occupation specified in the Schedule in which he was employee at any time within the prescribed period, he should notify the Commissioner for Labour the employees' medical condition by filling in the LD483. The Occupational Health Service (OHS) of the Labour Department will study the LD483 and relevant information and take follow up action. (The LD483 is available by calling OHS Office at 2852 4041, or by downloading from <http://www.labour.gov.hk/eng/form/oh/ld483.PDF>.)

If an employee is confirmed to have contracted an occupational disease specified by the Ordinance, he should receive treatment as advised by his treating doctor and submit to his employer relevant confirmation document and original copy of medical certificates, with personal copies, as soon as possible. He should also remind his employer to notify the Commissioner for Labour, within 14 days in prescribed form (Form 2A), of any prescribed occupational disease that comes to his knowledge, irrespective of whether the occupational disease gives rise to any liability to pay compensation. If the employer fails to do so, the employee may, according to his place of employment, approach relevant branch office of the Employees' Compensation Division (ECD) of the Labour Department (LD) for assistance. Upon receipt of employee's information and having ascertained that the employer has yet reported the occupational disease to LD, ECD will issue a letter requesting the employer to report the disease in accordance with the Employees' Compensation Ordinance. Upon receipt of Form 2A submitted by the employer, the LD will follow up promptly.