

僱傭條例（香港法例第 57 章）

更改休息日通知書

依照僱用青年(工業)規例第 15(1) 條而制訂

本表格由僱主填寫並不得遲於休息日更改前 48 小時送達勞工處處長

EMPLOYMENT ORDINANCE (CAP. 57)

NOTICE OF CHANGE OF REST DAY

Specified for the purposes of regulation 15(1) of the Employment of Young Persons (Industry) Regulations.

To be filled in and served on the Commissioner for Labour by the employer not less than 48 hours before the change of rest day is to come into operation.

致勞工處處長

To the Commissioner for Labour,

本人現提出通知，擬按照附表第二項細目更改受僱於下述工業經營的工人的休息日。有關的工人列於附表第一項。

I hereby notify you of my intention to change the rest day(s)* of the worker(s)* specified in the first column of the Schedule who is/are* employed by me in the industrial undertaking named below, in accordance with the second column of the Schedule.

工業經營名稱

Name of industrial undertaking

工業經營地址

Address of industrial undertaking

Schedule 附表

1. 本通知書適用的工人 Workers to whom this Notice applies (請參閱附註 See Note)	2. 更改休息日 Rest day to be changed	
	由 from (星期天及日期 day and date)	改為 to (星期天及日期 day and date)

僱主或經理簽名

Signature of employer or manager

僱主或經理姓名

Name of employer or manager

(請用正楷填寫 in block letters)

* 劃去不適用字項 Delete whichever is inappropriate

附註：請在此項列明本通知書適用的工人姓名。如附表空位不足填寫所有工人的姓名，請用另一通知書繼續填寫。如本通知書適用於全廠工人則只須填寫「全廠工人」。

Note: Specify the names of the workers to whom this Notice applies in this column. If the space provided in the Schedule is insufficient, use a second Notice. If this Notice is to apply to all the workers in the undertaking, please specify that this is the case.