

**Adopt Good People Management
Make Prior Work Arrangements in Times of
Adverse Weather Conditions**

- Narrator: Warm reminder from the Labour Department
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Adverse Weather Conditions
- Elsa: Wow! It's very windy outside. Oh! I got a message about the typhoon. The Hong Kong Observatory has just issued the Pre-No. 8 Special Announcement.
- Boss: Elsa, we have already made work arrangements in times of typhoons and rainstorms. Please remind colleagues to leave in stages.
- Elsa: Yes, sure.
- Owen: Ohhhh! I forgot to close the windows at home. According to the work arrangements, I am the last batch of staff to leave. Boss, may I leave first? ...I am afraid of flooding at home.
- Boss: You are so absent-minded! Alright, I shall let you go first this time on discretionary ground.
- Labourman: Employers should consult and involve employees in making prior work arrangements and contingency measures in times of typhoons and rainstorms. Employees' safety in the workplace and during the journey to and from work should be the prime consideration. Employers should adopt a flexible approach and only request essential staff to report for duty under adverse weather conditions.

For details, please refer to the related publications published by the Labour Department.

Labour Department

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