



Enquiries

Employment Programme for the Elderly and Middle-aged

-  Tel: 2150 6398
-  Interactive Employment Service Website: www.jobs.gov.hk

Youth Employment and Training Programme

-  Tel: 2112 9932
-  Website: www.yes.labour.gov.hk

Work Orientation and Placement Scheme

-  Tel: 2852 4801 (Hong Kong Office)
2755 4835 (Kowloon Office)
2417 6190 (New Territories Office)
-  Interactive Selective Placement Service Website: www.jobs.gov.hk/isps

Retention Allowance Stable Employment

Retention Allowance

The Labour Department (LD) launched a pilot scheme on 1 September 2020 to encourage the elderly, young people and persons with disabilities to undergo and complete on-the-job training (OJT) under its employment programmes through the provision of a retention allowance, thereby stabilising employment. The pilot scheme will run for three years.

Eligibility



The Elderly Aged 60 or Above

- Aged 60 or above at the time of employment
- Being unemployed for not less than 1 month within 1 year prior to the commencement date of employment
- Filled a long-term job vacancy registered at LD, and join the “Employment Programme for the Elderly and Middle-aged” (EPEM) through the employer to undergo OJT of 6 to 12 months



Young People Aged 15 to 24

- School leavers with educational attainment at sub-degree level or below
- Join the “Youth Employment and Training Programme” (YETP) and undergo OJT of 6 to 12 months



Persons with Disabilities

- Being employed under the “Work Orientation and Placement Scheme” (WOPS) or
- Secure employment through the referral service of the Selective Placement Division (SPD)

The above employees are eligible for retention allowance if they have stayed in their jobs for 3 months or above.

Amount of Retention Allowance

	Type of Post	Period for Retention Allowance	Amount of Retention Allowance
EPEM and YETP	Full-time OJT	Up to 12 OJT months (subject to the length of the OJT period)	Stay in the job for 3 months: \$3,000
WOPS / Being Employed Through SPD Referral Service	Job with working hours of 15 or above per week	Up to 9 months	For completion of each subsequent month: \$1,000 per month
EPEM and YETP	Part-time OJT#	Up to 12 OJT months (subject to the length of the OJT period)	Stay in the job for 3 months: \$1,500
Being Employed Through SPD Referral Service	Job with working hours below 15 per week	Up to 9 months	For completion of each subsequent month: \$500 per month

Each eligible employee can receive retention allowance for a maximum period of 12 months (i.e. up to \$12,000) under the pilot scheme.



Part-time: working 18 hours to less than 30 hours per week