

Please send this application to : Occupational Safety and Health Training Centre, Labour Department
 13/F, KOLOUR · Tsuen Wan I, 68 Chung On Street, Tsuen Wan
 OR Fax to : 2940 7426

Application for Occupational Safety and Health Training Course

*This application is to be filled by the employer of the course participant or the course participant.
 Please refer to the 'Notes for Application' and the 'Statement of purpose for the collection of personal data' on pages 12 and 15.
 Please use CAPITAL LETTERS to fill in this application.*

Name of Participant: _____
 *(Mr / Mrs / Ms) _____

Hong Kong Identity Card No. : _____ _____ Post (in full): _____

Please shade the appropriate circle (e.g. ● APSH)

Course Year: 2 | 0 | 2 | 1 |
 Course Code: APSH CR FA MH RA SPOD
 (Select ONE IACA DS IW OSO RMA ST
 course only) CAT DSE LAG OW SM WHE

Please shade the appropriate circle (e.g. 03) 0 1 2 3 4 5 6 7 8 9
 ●○○○○○○○○○
 ○○●○○○○○○○

	Choice (1)	Choice (2)	Choice (3)
Course No.:	0 1 2 3 4 5 6 7 8 9 ○○○○○○○○○○○ ○○○○○○○○○○○	0 1 2 3 4 5 6 7 8 9 ○○○○○○○○○○○ ○○○○○○○○○○○	0 1 2 3 4 5 6 7 8 9 ○○○○○○○○○○○ ○○○○○○○○○○○

Name of Company : _____ Fax : _____
 Address of Company : _____ Contact Person : _____
 _____ Tel : _____

The aim of applying the course (Please shade the appropriate circles):

to conduct occupational safety and health (OSH) training Employer/
 Applicant Signature : _____

to brief other staff on OSH legislation Name: _____

With the intention of performing occupational safety and health training in future (accept without company chop) Post : _____ (Chop of Company/
 Date : _____ Organisation)

Note (1) Please use ONE application form for ONE participant to apply for ONE course only. All items must be filled in. The information provided should be true and legible. Otherwise, the application cannot be processed by the computerized system. **The name of participant is required to be the same as that appears in the Hong Kong Identity Card.**

(2) Each company / organisation is limited to EIGHT nominations for each course.

(3) Application closes **TWO WEEKS** before the commencement date of the course.

(4) No change will be allowed once the application is accepted. No replacement or re-arrangement will be allowed.

(5) Only those participants who have full attendance and have passed the test (if any) will be issued with attendance certificates. **A participant who has been late for the class for over 30 minutes, absent from the class or present at only part of the course will not be issued with an attendance certificate. Request for proof of partial attendance will not be entertained.**

(6) The time schedule of the courses may be subject to change or cancellation without prior notice.

(7) If Tropical Cyclone Warning Signal No. 8 or above, "extreme conditions" announced by the government or Black Rainstorm Warning Signal is still in force at 7:00 a.m., all one-day courses and half-day morning courses will be cancelled. The affected participants will be arranged to attend the same course at a later date. If Tropical Cyclone Warning Signal has been changed to No. 3 or below, "extreme conditions" is cancelled or Black Rainstorm Warning Signal is cancelled between 7:00 a.m. and 11:30 a.m., the half-day afternoon courses will be resumed.

* delete as appropriate