

Talk on Employment of Foreign Domestic Helpers

Date : 27 November 2018 (Tuesday)
Venue : Lecture Theatre, Hong Kong Central Library
(Address: 66 Causeway Road, Causeway Bay, Hong Kong)
Time : 7:30 pm to 9:30 pm (Registration starts at 7:10 pm)
Contents : i. Employment rights and obligations of employers of foreign domestic helpers (FDHs) under Hong Kong labour laws
ii. Representative from the Occupational Safety and Health Council to recommend measures relating to occupational safety and health while performing domestic work, so as to assist employers to provide appropriate guidance to FDHs and ensure home safety
Target : Employers of FDHs (especially first-time employers)
Language : Cantonese
Fee : Free

Enrolment Form

Please complete and return this form to the Policy Support Division of the Labour Department
by fax or email **on or before 23 Nov 2018**.
(Fax no: **3101 0604** / Email: **fdh-enquiry@labour.gov.hk**)

English Name : _____ Chinese Name (if any) : _____

Phone No. : _____ Fax No. : _____

Email Address (in capital letters) :

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For enquiries about the talk or special need in language and accessibility, please call our hotline at 2852 4000. (Service hours: Mondays to Fridays, 9:00 am - 1:00 pm, 2:00 pm - 6:15 pm, except public holidays.)

Please Note :

1. Each form is for **one applicant** only. Please make copies if necessary.
2. Enrolment is on a first-come, first-served basis. The Policy Support Division of the Labour Department reserves the right to accept or reject the application.
3. Applicant will be notified of the result via email, or fax if only fax number is provided, within 5 working days upon his/her submission of enrolment form. Please call our hotline at 2852 4000 if you do not receive any notification after the relevant date.
4. The personal data provided to the Labour Department by means of this form will be used for processing your application for the talk. Such information will be destroyed 3 months after the talk.
5. The talk will be cancelled if Typhoon Warning Signal No.8 or above is in force/will be in force, or Black Rainstorm Signal is in force/will be in force, at 5:00 pm on the day of the talk.

For Official Use Only

- Your enrolment is successful. Enrolment no.: _____
Note: Attendant should provide the above enrolment no. assigned by this Department during registration for seat arrangement and attendance record purpose.
- Your enrolment is unsuccessful due to over-subscription. Thank you for your support.

外籍家庭傭工僱傭事宜講座

日期：2018年11月27日（星期二）

場地：香港中央圖書館演講廳（地址：香港銅鑼灣高士威道66號）

時間：晚上七時半至九時半（晚上七時十分開始登記入座）

內容：i. 香港勞工法例下外籍家庭傭工（外傭）僱主的權益和責任

ii. 職業安全健康局的代表講解與家務工作有關的職業安全及健康措施，從而協助僱主向外傭提供適當的指導，確保家居安全

對象：外傭僱主（特別是首次聘用外傭的僱主）

語言：廣東話

費用：全免

報名表格

請填妥報名表格並於2018年11月23日或之前以傳真或電郵方式交到勞工處政策支援科。

（傳真號碼：3101 0604 / 電郵地址：fdh-enquiry@labour.gov.hk）

中文姓名：_____ 英文姓名（如有）：_____

電話：_____ 傳真號碼：_____

電郵地址（請以大楷填寫）：

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如就講座有任何查詢，可致電2852 4000。（服務時間：星期一至五，上午九時至下午一時，下午二時至下午六時十五分。公眾假期除外。）

請注意：

1. 每位申請人須填寫一份報名表格。如有需要，可自行影印。
2. 名額有限，先到先得。勞工處政策支援科保留接納或拒絕任何人士報名的權利。
3. 本處會於申請人遞交報名表格後五個工作天內，以電郵方式通知報名結果。若申請人只能提供傳真號碼，本處則會以傳真通知報名結果。如你在有關日期後仍未收到報名結果，請致電2852 4000查詢。
4. 申請人於報名表格所提供的個人資料將會用作辦理是次講座報名事宜，有關資料將會在講座三個月後銷毀。
5. 如在講座當日下午五時，天文台已懸掛／將會懸掛八號或以上烈風或暴風信號；或已發出／將會發出黑色暴雨警告，是次講座將會取消。

辦事處專用

你已成功報名參加是次講座。你的報名編號為：_____

請注意：參加者於講座當日須提供報名編號以作登記及安排入座之用。

是次講座名額已滿。多謝你的支持。