

Seminar on the Employment Ordinance

Date : 21 October 2020 (Wednesday)
Venue : Hall, Lai Chi Kok Community Hall, G/F, Banyan Garden, No.863, Lai Chi Kok Road, Sham Shui Po, Kowloon (entrance facing Sham Shing Road)
Time : 2:15 p.m. – 5 p.m. (Registration starts at 2:15 p.m.)
Contents : Introduce (i) the Minimum Wage Ordinance; (ii) the major provisions of the Employment Ordinance (including wages, leave and termination of contract)
Target: Those who are interested in the above provisions
Language : Cantonese

Application Form

Please complete and fax this form to the Workplace Consultation Promotion Division of Labour
Department **on or before 14 October 2020 (Wednesday)**
(Fax number: **2782 0530 / 2425 4132**)

Name: *Mr / Ms / Mrs _____

Company Name _____

* Employer _____

Phone no. : _____

Email address : _____

Quota Full

* Delete where appropriate

Please Note :

1. Each organization should submit a maximum of two applications only. Each form is for **one applicant**. Please make copies if necessary. The Workplace Consultation Promotion Division of Labour Department reserves the right to accept or reject the application.
2. Applicant will be notified of the result via fax on or before 19 October 2020, please contact Miss CHIU at 2399 2386 if you do not receive any notification after this date.
3. The personal data provided to the Labour Department by means of this form will be used for applying for this seminar and other promotional activities of this division, such information will be destroyed 3 months after the seminar.
4. The seminar will be cancelled if Typhoon Warning Signal No.8 or above is in force/will be in force, or Black Rainstorm Signal or “extreme conditions” is in force, at 11:30 a.m. on the day of the seminar.
5. In view of the epidemic situation, distance will be kept between seats. Each participant should check body temperature and fill in a health declaration form when entering the venue. Masks should be worn during the seminar.
6. Please visit the Labour Department website for the most updated arrangement of whether the seminar would be held as scheduled.

For Official Use Only

- Your application is successful. Application No.: _____
(Seat no: _____, participants should be seated following the assigned seat no.).
Note: Attendants **must print this form on an A4 paper showing the assigned application no. and seat no. when attending the seminar** for seat arrangement and attendance record purpose.
- Regret to inform that your application is unsuccessful due to over-subscription.