

**Employment Programmes of Labour Department (for Employers)**

Name of Employment Programme	Content	Target Job Seekers	Allowance Payable	Length of Training / Work Trial / Attachment	Type of Job	Enquiry
<a href="#"><u>Work Orientation and Placement Scheme</u></a>	Employers hire target job seekers as employees and provide them with on-the-job training	Job seekers with disabilities	Employers are entitled to an allowance of up to \$6,000 or \$8,000 per month per relevant employee during the on-the-job training period	On-the-job training period lasting for 6 to 9 months	15 working hours per week or above with employment contract of 3 months or above	☎ 2852 4801 (HK Office) 2755 4835 (KLN Office) 2417 6190 (NT Office)
<a href="#"><u>Employment Programme for the Elderly and Middle-aged</u></a>		Unemployed job seekers aged 40 or above	Employers are entitled to an allowance of up to \$4,000 or \$5,000 per month per relevant employee during the on-the-job training period	On-the-job training period lasting for 3 to 12 months	Full-time / Part-time	☎ 2150 6398
<a href="#"><u>Youth Employment and Training Programme “On-the-Job Training”</u></a>		Young school leavers aged 15 to 24 with educational attainment at sub-degree level or below	Employers are entitled to an allowance of up to \$5,000 per month per relevant employee during the on-the-job training period	On-the-job training period lasting for 6 to 12 months	Full-time / Part-time	☎ 2112 9932
<a href="#"><u>Youth Employment and Training Programme “Workplace Attachment Training”</u></a>	Employers offer workplace attachment training to target youths	Young school leavers aged 15 to 24 with educational attainment at sub-degree level or below	On completion of the workplace attachment training, the Labour Department will pay an allowance of up to \$7,300 to the young participant. The organisation offering workplace attachment training is not required to pay any allowance to the participant	Workplace attachment training lasting for 1 month	30 working hours per week or above	☎ 2112 9932
<a href="#"><u>Work Trial Scheme</u></a>	Employers offer work trial opportunities to target job seekers	Job seekers with difficulties in finding jobs	On completion of the work trial, the Labour Department will pay an allowance of up to \$9,600 to the work trial participant, of which \$500 are contributed by the organisation offering the work trial opportunity	Work trial period lasting for 30 days	Full-time / Part-Time	☎ 2152 2090

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<a href="#"><u>Work Orientation and Placement Scheme</u></a>	Employers hire target job seekers as employees and provide them with on-the-job training	Job seekers with disabilities	With effect from September 2020, a retention allowance of \$3,000 is payable to a full time eligible employee if he/she stays in the job for three months. Thereafter, the employee will receive an additional allowance of \$1,000 for each ensuing month when he/she stays in the same job until his/her completion of the on-the-job training. The amount of retention allowance for part-time jobs is half the amount of full-time jobs.	On-the-job training period lasting for 6 to 9 months	15 working hours per week or above with employment contract of 3 months or above	☎ 2852 4801 (HK Office) 2755 4835 (KLN Office) 2417 6190 (NT Office)
<a href="#"><u>Employment Programme for the Elderly and Middle-aged</u></a>	In addition to the salary paid by employers, a retention allowance is payable to eligible employees by the Labour	Unemployed job seekers aged 40 or above		On-the-job training period lasting for 3 to 12 months	Full-time / Part-time	☎ 2150 6398
<a href="#"><u>Youth Employment and Training Programme “On-the-Job Training”</u></a>	Department to encourage them to undergo and complete on-the-job training	Young school leavers aged 15 to 24 with educational attainment at sub-degree level or below		On-the-job training period lasting for 6 to 12 months	Full-time / Part-time	☎ 2112 9932
<a href="#"><u>Youth Employment and Training Programme “Workplace Attachment Training”</u></a>	Employers offer workplace attachment training to target youths	Young school leavers aged 15 to 24 with educational attainment at sub-degree level or below	On completion of workplace attachment training, the Labour Department will pay the young participant an allowance of up to \$7,300	Workplace attachment training lasting for 1 month	30 working hours per week or above	☎ 2112 9932
<a href="#"><u>Work Trial Scheme</u></a>	Employers offer work trial opportunities to target job seekers	Job seekers with difficulties in finding jobs	On completion of full-time work trial, the Labour Department will pay the participating job seeker an allowance of up to \$9,600, while the allowance for part-time work trial is calculated at an hourly rate of \$57	Work trial period lasting for 30 days	Full-time / Part-time	☎ 2152 2090