

# Seminar on the Minimum Wage Ordinance

<b>Date :</b>	<b>26 June 2025 (Thursday)</b>
<b>Time :</b>	<b>3:00 pm - 4:30 pm (Registration starts at 2:45 pm)</b>
<b>Venue :</b>	<b>Lecture Theatre, G/F, Hong Kong Central Library 66 Causeway Road, Causeway Bay, Hong Kong</b>
<b>Content :</b>	<b>Major provisions of the Minimum Wage Ordinance and good human resource management practices</b>
<b>Language :</b>	<b>Cantonese</b>
<b>Admission :</b>	<b>Free</b>

**First-come,  
first-served**

## **Enrolment Form**

Please return the completed form by fax or email to the Statutory Minimum Wage Division  
of the Labour Department **on or before 5 June 2025**.

(Fax number: 3101 0414 / 2110 3518      Email: mwo\_seminar@labour.gov.hk)

Name (in English): \_\_\_\_\_

Company / Organisation (if applicable)(in English): \_\_\_\_\_

Post title (if applicable): \_\_\_\_\_ Phone no.: \_\_\_\_\_

Fax no.: \_\_\_\_\_ Email address: \_\_\_\_\_

### **For Official Use Only**

#### **Confirmation slip**

☐ Your enrolment is successful.      **Enrolment No.:** \_\_\_\_\_

**Note: No reserved seating will be provided. Please bring along this confirmation slip for admission to the seminar.**

☐ We are sorry that your enrolment is unsuccessful due to over-subscription.

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### **Please note**

- Each form is for one applicant only. Please make copies if necessary.
- Due to limited quotas, application is on a **first-come, first-served basis**. The Labour Department reserves the right of final decision on all applications.
- Applicant will be notified of the result via fax or by email within 5 working days upon his/her submission of enrolment form. Please contact Ms LIU on 2852 3861 if you do not receive any notification after the relevant date.
- Participants are required to follow the instructions on the seating arrangement and crowd control given by the staff. Drinking or eating is not allowed in the venue.

### **Arrangement on the seminar due to inclement weather**

The seminar will be cancelled if Tropical Cyclone Warning Signal No.8 or above, Black Rainstorm Warning Signal or an “extreme conditions” announcement is in force/will be in force at or after 10 am on the day of the seminar.

### **Personal Information Collection Statement**

Personal data provided in this form will be used for the processing of the application of the above seminar. The personal data provided in this form will not be transferred to other organisations. This form will be disposed within 3 months after the seminar date. The provision of personal data by means of this form is voluntary. However, the application may not be processed if there is no sufficient information provided.

In accordance with Sections 18 and 22 and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance, you will have a right to request access to and the correction of your personal data as stated in this form. For details, please contact Ms LIU of the Statutory Minimum Wage Division, Labour Department (Telephone no.: 2852 3861; Address: 1/F., Harbour Building, 38 Pier Road, Central, Hong Kong).