

「補充勞工優化計劃」— 補充資料聲明書
Enhanced Supplementary Labour Scheme (ESLS) - Declaration of Supplementary Information
(只適用於獨資經營或合夥業務) (Only Applicable to Sole Proprietorship or Partnership)

甲部：申請者資料 Part A: Applicant's Particulars			
申請者名稱 Name of Applicant	(中文)	(English)	
商業登記號碼 Business Registration No.			
乙部：獨資經營者／所有合夥人*資料 Part B: Particulars of Sole Proprietor/All Partners*			
中文姓名 Chinese Name	英文姓名 English Name	香港身份證號碼 Hong Kong Identity Card No.	住址（只適用於豁免申領商業登記證的申請者） [#] Home Address (Only applicable to applicants exempted from obtaining Business Registration Certificate) [#]
注意: 有關勞工處收集個人／申請者資料的目的，請參閱有關「補充勞工優化計劃」申請表的第 1 部分。 Note: Please refer to Part 1 of the ESLS application form for the purposes of collection of personal / the applicant's data.			
# 本處需與獲准根據「補充勞工優化計劃」輸入勞工的申請者聯絡，確保輸入勞工獲得香港法例及「補充勞工優化計劃」的保障。因此，如屬豁免申領商業登記證的申請者，請於此欄填上獨資經營者／所有合夥人的住址，以作日後的通訊用途。 The Labour Department (LD) has to contact the applicant granted with approvals to import workers under ESLS to ensure that the imported workers enjoy the protection under the Hong Kong laws and ESLS. If the applicant is exempted from obtaining Business Registration Certificate, please fill in the home address(es) of the sole proprietor / all partners for future communication purposes.			
丙部：獲授權合夥人（只適用於合夥業務） Part C: Authorised Partner(s) (Only Applicable to Partnership Firms)			
下述合夥人獲授權處理本「補充勞工優化計劃」申請的一切事宜。 The following partner(s) is / are authorised to handle all matters relevant to this application under ESLS.			
獲授權合夥人姓名 Name of Authorised Partner(s) _____			

丁部：聲明及授權 Part D: Declaration and Authorisation

- ☐ 本人／我們確認就此宗「補充勞工優化計劃」申請提交的所有資料均屬真確完備且為最新。本人／我們明白勞工處會按已提交的資料審批是次申請；除非本人／我們有充分及合理的理由，否則勞工處不會接受更改已提交資料的要求。如上述資料必須有所更改，本人／我們會盡快主動通知勞工處補充勞工科。

I/We declare that all information provided in this ESLS application is true, complete and up-to-date. I/We understand that LD will process this application based on the information submitted. Unless I/we have sufficient and reasonable grounds, LD will not accept request(s) for amendments of the information already submitted. Should changes be necessary, I/we shall take the initiative to notify the Supplementary Labour Division of LD as soon as possible.

- ☐ 本人／我們同意勞工處在審理本申請、執行「補充勞工優化計劃」的規定、協助香港市民找尋就業及培訓機會及收到相關決策局及政府部門就審批其他輸入勞工計劃的申請提出有關要求時，轉交本人／我們的個人資料予勞工處其他科別、入境事務處、相關決策局和政府部門、勞工顧問委員會、僱員再培訓局或其他培訓機構，以及工會組織；並授權上述決策局和政府部門向勞工處提供本人／我們的個人資料（包括相關的不良及定罪紀錄），以確定本申請符合「補充勞工優化計劃」的規定。

I/We give my/our consent to LD to transfer my/our personal data to other LD divisions, the Immigration Department, relevant policy bureaux and government departments, the Labour Advisory Board, the Employees Retraining Board or other training bodies, and the labour organisations in the course of processing this application, enforcing the terms and conditions of ESLS, assisting the Hong Kong people to identify employment and training opportunities and handling requests from relevant policy bureaux and government departments for processing applications under other labour importation schemes; and authorise the aforementioned policy bureaux / government departments to disclose my/our personal data (including relevant adverse and conviction records) to LD for ensuring the compliance of this application with the ESLS requirements.

獨資經營者 Sole Proprietor

獨資經營者姓名 Name of sole proprietor _____ 簽署 Signature _____

合夥業務 Partnership Firm

除確認上述聲明及授權外，所有合夥人須在本部分簽署，以確認自己為上述業務的合夥人，並授權丙部的合夥人處理此宗「補充勞工優化計劃」申請的一切事宜。

In addition to confirming the above declaration and authorisation, all partners are required to sign this part to confirm being a partner of the above firm and to authorise the partner(s) in Part C to handle all matters relevant to this application under ESLS.

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|-----|-----------------------------|--------------------|
| (1) | 合夥人姓名 Name of partner _____ | 簽署 Signature _____ |
| (2) | 合夥人姓名 Name of partner _____ | 簽署 Signature _____ |
| (3) | 合夥人姓名 Name of partner _____ | 簽署 Signature _____ |
| (4) | 合夥人姓名 Name of partner _____ | 簽署 Signature _____ |
| (5) | 合夥人姓名 Name of partner _____ | 簽署 Signature _____ |

申請者蓋印 Applicant's chop :

日期 Date :

* 請刪去不適用者。 Please delete as appropriate.

☐ 請在空格內加上“✓”號。 Please put “✓” in the boxes.

(Rev. 09/2026)