



建造業安全獎勵計劃 2023 / 2024

Construction Industry Safety Award Scheme

注重安全多一分
隨時挽回你一生
Keep Safety in Mind
It will Save Your Life

筹办机构 Organisers



勞工處
Labour Department



職業安全健康局
Occupational Safety and Health Council



發展局
Development Bureau



香港房屋委員會
Hong Kong Housing Authority



職業性失聰補償管理局
Occupational Deafness Compensation Board



建造業議會
CONSTRUCTION INDUSTRY COUNCIL



肺塵埃沉着病補償基金委員會
Pneumocystis Compensation Fund Board



香港房屋協會
Hong Kong Housing Society



物業管理專業管理局
PROPERTY MANAGEMENT SERVICES AUTHORITY



香港建造商會
Hong Kong Construction Association



香港建築業承建商聯會
Hong Kong General Building Contractors Association



香港建造業分包商聯會
Hong Kong Construction Sub-Contractors Association



香港機電工程商聯會
The Hong Kong Federation of Electrical and Mechanical Contractors Limited



註冊小型工程承建商聯會
Minor Works Contractor Association



香港物業管理公司協會
The Hong Kong Association of Property Management Companies



香港建造業總工會
Hong Kong Construction Industry Employees General Union



香港機電業工會聯合會
The Federation of Hong Kong Electrical & Mechanical Industries Trade Unions



報名表格
Enrolment Form

建筑业安全奖励计划 2023/2024

引言

自1999年开始，除了在2020/2021年度因疫情关系，劳工处每年均会与建筑业的主要合作伙伴举办全港性的大型「建筑业安全奖励计划」，借此增强建筑业界的职安健意识及提升安全文化水平。一直以来，这计划得到有关团体的鼎力支持和积极参与。

凭着大家多年来的努力，本港建筑业的安全表现近年持续得到改善。建筑业的工业意外数字及每千名工人意外率，由1999年的14,078宗及198.4大幅下降至2022年的3,046宗及29.1，跌幅分别为78%及85%。

然而，建筑业是一门高风险的行业，我们必须时刻保持警觉。根据2022年的工业意外数字，有39.2%属地盘意外，仅次于首位的餐饮服务业，而建筑业致命个案则占整体工业意外致命个案的68.0%，为各行业之冠。

「建筑业安全奖励计划」提供一个途径让建筑业内各阶层，包括承建商、工地管理以及前线工友等共同推动提升建筑业工地安全和健康的水平。因此，劳工处联同职业安全健康局、发展局、香港房屋委员会、职业性失聪补偿管理局、建筑业议会、肺尘埃沉着病补偿基金委员会、香港房屋协会、物业管理业监管局、香港建造商会、香港建筑业承建商联合会、香港建筑业分包商联合会、香港机电工程商联合会、注册小型工程承建商联合会、香港物业管理公司协会、香港建筑业总工会及香港机电业工会联合会，筹办第二十四届「建筑业安全奖励计划」。今届的奖励计划除了会设有「建造地盘」组、「安全队伍」组和「安全工友」组、「最佳高处工作安全表现奖」及「最踊跃支持地盘奖」等参赛组别及奖项外，为了鼓励「建造地盘」组内四个类别的参赛建造地盘，即「楼宇建造地盘（公营合约）」、「楼宇建造地盘（私营合约）」、「土木工程建造地盘」及「装修及维修工程」主动采取推动预防工作时中暑的措施，我们于本年度的奖励计划中，在以上四个类别内增设「最踊跃推动预防工作时中暑地盘奖」。此外，为了进一步在「楼宇建造地盘（私营合约）」类别推广在建筑工程中引入「建筑设计及管理」的概念，鼓励建筑业持责者在建设工程的规划及设计阶段加入职安健的考虑，我们将把有关元素新增设为评审准则之一在该类别中。

目的

这计划旨在提升承建商、地盘人员及工友的工作安全和健康意识；培育良好的安全文化；鼓励采取安全的工作模式；以及透过公开比赛，表扬和嘉许在职安健方面有良好表现的承建商、地盘人员和工友。

参赛组别

(I) 建造地盘

比赛形式是以个别地盘/合约工程为参赛单位，并以其工程性质分为下列八个类别：

- | | | |
|-----------------|----------------|------------------|
| 1. 楼宇建造地盘（公营合约） | 4. 装修及维修工程 | 7. 土木工程建造地盘—次承判商 |
| 2. 楼宇建造地盘（私营合约） | 5. 小型装修及维修工程 | 8. 装修及维修工程—次承判商 |
| 3. 土木工程建造地盘 | 6. 楼宇建造地盘—次承判商 | |

凡合乎资格报名参赛上述「建造地盘」组别内八个类别的地盘/合约工程，会自动参与竞逐该类别的「最佳高处工作安全表现奖」奖项。

凡合乎资格报名参赛上述「建造地盘」组别内的「楼宇建造地盘（公营合约）」、「楼宇建造地盘（私营合约）」及「土木工程建造地盘」类别的地盘/合约工程，会自动参与竞逐该类别的「最踊跃支持地盘奖」奖项。

凡合乎资格报名参赛上述「建造地盘」组别内的「楼宇建造地盘（公营合约）」、「楼宇建造地盘（私营合约）」、「土木工程建造地盘」及「装修及维修工程」类别的地盘/合约工程，会自动参与竞逐该类别的「最踊跃推动预防工作时中暑地盘奖」奖项。

(II) 安全队伍

(III) 安全工友

参赛资格

凡香港的建筑业承建商、次承判商和地盘工作人员，均可参加是次比赛，但必须符合下列参赛资格：

1. 参赛的建造地盘必须位于香港，比赛以个别地盘 / 合约工程为单位。
2. 地盘的建筑工程须由注册承建商或获香港特区政府认可的承建商进行。这项条件并不适用于「装修及维修工程」、「小型装修及维修工程」、「楼宇建造地盘—次承判商」、「土木工程建造地盘—次承判商」及「装修及维修工程—次承判商」类别的参赛者。
3. 「楼宇建造地盘（公营合约）」类别的建筑工程，是指获政府部门批出的建筑工程。
4. 如参加「楼宇建造地盘（公营合约）」、「楼宇建造地盘（私营合约）」及「土木工程建造地盘」类别的比赛，所进行的建筑工程应为期最少 8 个月（不包括保养期）。参赛地盘须于 2023 年 8 月 1 日至 2024 年 3 月 31 日期间有建筑工程进行。
5. 如参加「楼宇建造地盘—次承判商」及「土木工程建造地盘—次承判商」类别的比赛，所进行的建筑工程应为期最少 6 个月（不包括保养期）。有关地盘须于 2023 年 10 月 1 日至 2024 年 3 月 31 日期间有建筑工程进行。
6. 如参加「楼宇建造地盘（公营合约）」、「楼宇建造地盘（私营合约）」、「土木工程建造地盘」、「楼宇建造地盘—次承判商」及「土木工程建造地盘—次承判商」类别的比赛，所进行的建筑工程可以个别地盘 / 合约为单位。每个地盘 / 合约工程只可报名一次。
7. 如参加「装修及维修工程」及「装修及维修工程—次承判商」类别的比赛，所进行的建筑工程可以个别地盘 / 合约为单位，而该地盘 / 合约工程应为期最少 3 个月（不包括保养期）。参赛地盘须于 2023 年 10 月 13 日至 12 月 13 日期间有建筑工程进行。每个地盘 / 合约工程只可报名一次。

8. 如参加「小型装修及维修工程」类别的比赛，所进行的建筑工程应以个别合约为单位。如合约有超过一个地盘，则只有其中一个地盘可以参赛，而该参赛地盘的工人数目不可超过 10 人。有关建筑工程的施工期长短并无限制，但须于 2023 年 10 月 13 日至 12 月 13 日期间有建筑工程进行。每个合约工程只可报名一次。为鼓励承建商能够更积极参与奖励计划，参赛承建商可于 2023 年 10 月中旬评审工作展开后七个星期内（即 2023 年 11 月 30 日或之前）提交地盘所在地址资料，以供劳工处职业安全主任进行实地评核。
9. 在截止报名日期前的 12 个月内，参赛地盘必须没有发生任何严重或致命意外，而地盘的承建商或任何次承判商亦无接获劳工处发出的暂时停工通知书。
10. 在评审结果公布前，如参赛建筑地盘发生任何严重或致命意外，或该地盘的承建商或任何次承判商曾接获劳工处发出的暂时停工通知书，参赛者便会自动丧失参赛资格。便會自動喪失參賽資格。
11. 「楼宇建造地盘—次承判商」、「土木工程建造地盘—次承判商」、「装修及维修工程—次承判商」及「安全队伍」类别比赛的参赛者，可由参加是次比赛的承建商提名，或在取得其承建商同意后自行直接报名参赛，而不论表示同意的承建商是否参加是次比赛。各安全队伍及每名队员只可报名或获提名参赛一次。
12. 在截止报名日期前的 12 个月内，或在评审结果公布前的任何时间，如参赛建筑地盘发生任何严重或致命意外，或地盘的承建商或任何次承判商曾接获劳工处发出的暂时停工通知书，该地盘便无资格参加「次承判商」、「安全队伍」、「最佳高处工作安全表现奖」、「最踊跃支持地盘奖」及「最踊跃推动预防工作时中暑地盘奖」类别的比赛，或自动丧失参赛资格。
13. 获提名「安全工友」奖项的工友，不受有关地盘的参赛资格影响。然而，如获提名「安全工友」奖项的工友涉嫌须为暂时停工通知书、严重或致命工伤意外负上全部或部份责任，其提名资格有可能被取消。
14. 参赛机构辖下的任何项目如发生严重事故而严重影响公众信心及观感，工作小组或评判团有权不颁发任何或所有奖项，该机构的参赛资格亦可能被取消。

评审方法

(I)「建造地盘」组

甲. 除「小型装修及维修工程」类别外，其他「建造地盘」组比赛的评审工作分两阶段进行：

初步评审

劳工处职业安全主任会在 2023 年 10 月中旬至 11 月上旬进行初步评审。他们会实地评核参赛地盘的工作安全及健康情况，然后将评审结果提交由各筹办机构代表组成的工作小组审核，以筛选有较佳表现的建造地盘进入最后评审。

最后评审

最后评审在 2023 年 11 月下旬至 12 月中旬进行，由劳工处及职业安全健康局代表为核心成员组成的评审小组负责，其他工作小组成员或其代表亦可加入评审小组。评审小组会评核参赛地盘的实际情况和安全管理系统，包括高处工作安全表现及推动预防工作时中暑措施表现，并将最后评审结果提交工作小组审核，然后由工作小组向评判团推荐得奖者。

乙. 「小型装修及维修工程」类别的评审工作将按以下方式进行：

劳工处职业安全主任会在 2023 年 10 月中旬至 12 月中旬实地评核参赛地盘的工作安全及健康情况，包括高处工作安全表现，然后将评审结果提交由各筹办机构代表组成的工作小组审核，由工作小组向评判团推荐得奖者。

丙. 「楼宇建造地盘（公营合约）」、「楼宇建造地盘（私营合约）」及「土木工程建造地盘」类别内设立的「最踊跃支持地盘奖」的评审工作将按以下方式进行：

劳工处职业安全主任会在 2023 年 10 月中旬至 12 月中旬进行评审时，同时实地评核参赛地盘及其报名参赛次承判商的工作安全及健康情况，然后将评审结果提交由各筹办机构代表组成的工作小组审核，由工作小组向评判团推荐得奖者。

(II)「安全队伍」组

「安全队伍」组的评审工作分两阶段进行：

初步评审

劳工处职业安全主任会在 2023 年 10 月中旬至 11 月上旬进行初步评审。他们会实地评核各安全队伍在建造地盘内执行安全措施和安全管理系统的表现。评审结果会提交由各筹办机构代表组成的工作小组审核，以筛选有较佳表现的参赛队伍进入最后评审。

最后评审

最后评审由劳工处职业安全主任在 2023 年 11 月下旬至 12 月中旬以面试形式进行，以衡量参赛安全队伍对工作安全和健康的认识。评核结果会提交工作小组审核，然后由工作小组向评判团推荐得奖者。

(III)「安全工友」组

由劳工处职业安全主任进行初步评审及评审小组委员进行最后评审期间，于各参赛建造地盘内拣选在工作时有优良安全表现的工友，提名他们接受「安全工友」奖。提名名单会提交工作小组审核，然后由工作小组向评判团推荐得奖者。

评审准则

(I) 建造地盘的实地评核

建造地盘的实地评核涵盖下列范畴：

- | | | | |
|----------------|----------------|-----------------|----------------|
| 1. 地盘整体设计 | 6. 车辆及通道的管理 | 11. 电力装置及使用* | 16. 体力处理操作 |
| 2. 防止物料下坠措施 | 7. 工地管理 | 12. 棚架工作** | 17. 水上/岸边建筑工程 |
| 3. 高处工作/离地工作** | 8. 卫生及福利设施 | 13. 负荷物移动机械的使用 | 18. 个人防护装备 |
| 4. 挖掘工程 | 9. 起重机械及吊运工序** | 14. 危险物质及化学品的使用 | 19. 急救设施 |
| 5. 密闭空间** | 10. 其他机械的操作 | 15. 防火措施 | 20. 建筑设计及管理**# |

*/** 今年重点评核范畴 #新增 (只适用于楼宇建造地盘(私营合约))

(II) 安全管理系统

安全管理系统涵盖下列范畴：

- | | | | |
|----------|-------------|------------------|---------------|
| 1. 安全政策 | 5. 安全推广 | 9. 紧急事故准备 | 13. 危险情况视察计划 |
| 2. 安全组织 | 6. 内部安全规则 | 10. 职业健康保障计划 | 14. 调查意外事故 |
| 3. 安全委员会 | 7. 工作危害分析 | 11. 评核、挑选及管控次承判商 | 15. 安全管理系统的检讨 |
| 4. 安全训练 | 8. 个人防护装备计划 | 12. 控制意外及消除危害计划 | |

奖项

(I) 「建造地盘」组

甲. 「建造地盘」组内各类别均设有金、银、铜、优异奖及最佳高处工作安全表现奖，各得奖者将获颁奖杯一座及以下面值的现金礼券：

金奖：港币 7,000 元 银奖：港币 5,000 元 铜奖：港币 3,000 元 优异奖：港币 2,000 元
最佳高处工作安全表现奖：港币 3,000 元

乙. 凡参与「小型装修及维修工程」类别，如经过评审而又未能获得任何奖项的承建商，若其表现达到既定标准，均可获颁发「参与证书」及现金礼券**港币1,000元**以示鼓励。

丙. 除「小型装修及维修工程」外，竞逐「建造地盘」组内各类别的参赛者如经过最后评审而又未能获得任何奖项，若其表现达到既定标准，则会获颁「良好表现证书」以示鼓励。

丁. 「建造地盘」组内的「楼宇建造地盘(公营合约)」、「楼宇建造地盘(私营合约)」及「土木工程建造地盘」类别均设有「最踊跃支持地盘奖」，上述类别的参赛者如其所属地盘报名参赛的次承判商数目最高而同时表现达到既定标准，会得奖并获颁奖杯一座。

戊. 「建造地盘」组内的「楼宇建造地盘(公营合约)」、「楼宇建造地盘(私营合约)」、「土木工程建造地盘」及「装修及维修工程」类别均设有「最踊跃推动预防工作时中暑地盘奖」，各得奖者将获颁奖杯一座及现金礼券**港币3,000元**。

(II) 「安全队伍」组

甲. 「安全队伍」组奖项将设有金、银、铜及优异奖。每队「安全队伍」得奖者会获颁奖杯一座及以下面值的现金礼券：

金奖：港币 7,000 元 银奖：港币 5,000 元 铜奖：港币 3,000 元 优异奖：港币 2,000 元

乙. 如经过最后评审但又未能获得任何奖项的参赛队伍，若其表现达到既定标准，会获颁「良好表现证书」以示鼓励。

(III) 「安全工友」组

每名得奖工友将获颁奖状一张、徽章一个及现金礼券**港币2,000元**。

报名日期：由 2023年9月14日至2023年10月4日止

报名手续

- 参加的承建商或次承判商必须符合相关的参赛资格，以个别地盘或合约单位报名参赛。
- 计划简介及报名表格可向劳工处职业安全及健康部各分区办事处索取，亦可在劳工处网页 www.labour.gov.hk 下载。
- 请把填妥的报名表格于截止日期前送达或传真至香港中环统一码头道38号海港政府大楼13楼劳工处职业安全及健康部安全推广科，或电邮至SSD-HQ@labour.gov.hk

结果公布

得奖者会于2024年3月获个别通知。所有奖项将于2024年4月举行的第二十四届颁奖典礼暨嘉年华会上颁发。

查询电话：2852 3565 传真：2541 9952

备注

- 筹办机构有权因应地盘性质决定参赛组别分类，各参赛地盘不得异议。
- 筹办机构保留更改比赛规则、奖项及所有其他安排的权利，无须事先通知参赛者。
- 筹办机构对奖励计划的各项事宜保留最终决定权。

Construction Industry Safety Award Scheme 2023/2024

BACKGROUND

The large-scale, territory-wide Construction Industry Safety Award Scheme (Award Scheme) is an annual event jointly organised by the Labour Department and key stakeholders of the industry since 1999, except the suspension in 2020/2021 due to the COVID-19 epidemic, to strengthen the occupational safety and health awareness in the construction sector and elevate the level of its safety culture. The Award Scheme has received the continual support and active participation of relevant parties.

With our efforts in recent years, the safety performance of the construction industry continued to improve. The number of industrial accidents and the accident rate per thousand workers in the construction industry fell from 14,078 and 198.4 in 1999 to 3,046 and 29.1 in 2022, representing a drop of 78% and 85% respectively.

Meanwhile, the construction industry is a high-risk industry, we must maintain constant vigilance all the times. In 2022, 39.2% of industrial accidents occurred on construction sites which remains to be the second highest following the food and beverage services while 68.0% of industrial fatalities occurred on construction sites which accounts for the bulk of industrial fatalities.

The Award Scheme provides a good avenue to engage different layers of the construction sector, including contractors, work site management and frontline workers, in promoting work safety and health. Hence, the Labour Department organises the 24th Construction Industry Safety Award Scheme in collaboration with the Occupational Safety and Health Council, the Development Bureau, the Hong Kong Housing Authority, the Occupational Deafness Compensation Board, the Construction Industry Council, the Pneumoconiosis Compensation Fund Board, the Hong Kong Housing Society, the Property Management Services Authority, the Hong Kong Construction Association, the Hong Kong General Building Contractors Association, the Hong Kong Construction Sub-contractors Association, The Hong Kong Federation of Electrical and Mechanical Contractors Limited, the Minor Works Contractor Association, The Hong Kong Association of Property Management Companies, the Hong Kong Construction Industry Employees General Union and The Federation of Hong Kong Electrical & Mechanical Industries Trade Unions.

Apart from the “Construction Sites” category, “Safety Teams” category and “Safe Workers” category, the “Outstanding Performance in Work-at-height Safety Award” and the “Most Active Participating Construction Sites Award” in this year’s award scheme, a brand new award namely, the “Most Active Construction Site in Boosting the Preventive Measures against Heat Stroke At Work Award” will be introduced in each of the four sub-categories under “Construction Sites” category namely “Building Sites (Public Sector)”, “Building Sites (Private Sector)”, “Civil Engineering Sites” and “Renovation and Maintenance Works” to encourage contractor to take proactive measures to promote the prevention of heat stroke at work. In order to further promote the introduction of the concept of “Construction Design and Management” in construction works under the sub-category of “Building Sites (Private Sector)” and encourage stakeholders in the construction industry taking occupational safety and health into consideration in the planning and design stages of construction works, the relevant concept will be one of the assessment criteria for that sub-category.

OBJECTIVES

The objectives of the Scheme are to raise the safety and health awareness of contractors, site personnel and workers of the construction industry; to foster a positive safety culture and encourage the adoption of safe work practices in the industry; and, through an open competition, to award contractors, site personnel and workers in recognition of their good occupational safety and health performances.

CATEGORIES OF ENTRIES

(I) Construction Sites

Competition will be divided into the following eight sub-categories according to the nature of construction work undertaken on the site:

1. Building Sites (Public Sector)
2. Building Sites (Private Sector)
3. Civil Engineering Sites
4. Renovation and Maintenance Works
5. Minor Renovation and Maintenance Works
6. Building Sites — Sub-contractors
7. Civil Engineering Sites — Sub-contractors
8. Renovation and Maintenance Works — Sub-contractors

Every eligible entry to the above eight sub-categories under “Construction Sites” category would automatically compete for respective “Outstanding Performance in Work-at-height Safety Award”.

Every eligible entry to the three sub-categories under “Construction Sites” category namely “Building Sites (Public Sector)”, “Building Sites (Private Sector)” and “Civil Engineering Sites” would automatically compete for respective “Most Active Participating Construction Sites Award”.

Every eligible entry to the four sub-categories under “Construction Sites” category namely “Building Sites (Public Sector)”, “Building Sites (Private Sector)”, “Civil Engineering Sites” and “Renovation and Maintenance Works” would automatically compete for respective “Most Active Construction Site in Boosting the Preventive Measures against Heat Stroke At Work Award”.

(II) Safety Teams

(III) Safe Workers

ELIGIBILITY CRITERIA

All construction contractors, sub-contractors and stationed site personnel that undertake construction work in Hong Kong are welcome to participate in the competition provided that they meet the following eligibility criteria:

1. The construction site is located in Hong Kong and the competition is on site/contract basis.
2. The construction work conducted on the site must be carried out by a registered contractor or contractor approved by the HKSAR Government. This condition does not apply to entries under the sub-categories of “Renovation and Maintenance Works”, “Minor Renovation and Maintenance Works”, “Building Sites — Sub-contractors”, “Civil Engineering Sites — Sub-contractors” and “Renovation and Maintenance Works — Sub-contractors”.
3. The construction work for entries under the sub-category of “Building Sites (Public Sector)” refer to those work awarded by government departments.
4. For entries under the sub-categories of “Building Sites (Public Sector)”, “Building Sites (Private Sector)” and “Civil Engineering Sites”, the construction work undertaken shall last for at least 8 months excluding the Defects Liability Period. The site shall have construction work undertaken during the period from 1 August 2023 to 31 March 2024.
5. For entries under the sub-categories of “Building Sites — Sub-contractors” and “Civil Engineering Sites — Sub-contractors”, the construction work undertaken shall last for at least 6 months excluding the Defects Liability Period. The site shall have construction work undertaken during the period from 1 October 2023 to 31 March 2024.
6. For entries under the sub-categories of “Building Sites (Public Sector)”, “Building Sites (Private Sector)”, “Civil Engineering Sites”, “Building Sites — Sub-contractors” and “Civil Engineering Sites — Sub-contractors” the construction work undertaken can be on site/contract basis. Each site/contract can only be enrolled once.

7. For entries under the sub-categories of “Renovation and Maintenance Works” and “Renovation and Maintenance Works – Sub-contractors”, the construction work undertaken can be on site/contract basis. The work duration of the participating site/contract shall last for at least 3 months excluding the Defects Liability Period. The site shall have construction work undertaken between the period from 13 October to 13 December 2023. Each site/contract can only be enrolled once.
8. Entries to the sub-category of “Minor Renovation and Maintenance Works” shall be on contract basis. For a contract with more than one site, only one site shall enter the competition. The competing site shall have no more than 10 workers. There is no restriction on the duration of the construction work but there shall be construction work undertaken during the period from 13 October to 13 December 2023. Each contract can only be enrolled once. To encourage their participation, the deadline for submitting sites for assessment for the contractors under the said sub-category will be extended for seven weeks after the beginning of the assessment period (i.e. 30 November 2023) to let the Occupational Safety Officers of the Labour Department carry out the physical site assessment.
9. No serious or fatal accident has happened on the construction site and no Suspension Notice has been served by the Labour Department on any contractor or sub-contractor of the construction site in the 12 months preceding the enrolment deadline.
10. An entry will automatically be disqualified if a serious or fatal accident has happened on the construction site, or a Suspension Notice has been served by the Labour Department on any contractor or sub-contractor of the construction site at any time before the announcement of the assessment results.
11. Entries to the sub-categories of “Building Sites – Sub-contractors”, “Civil Engineering Sites – Sub-contractors”, “Renovation and Maintenance Works – Sub-contractors” and “Safety Teams” can either be nominated by their contractors who also take part in the competition or they may enrol directly on their own subject to obtaining the consent from their contractors, irrespective of whether the consenting contractors have taken part in the competition. A safety team and every individual team member can only enrol or be nominated once in the “Safety Teams” Award.
12. If in the 12 months preceding the enrolment deadline or at any time before the announcement of assessment results, a serious or fatal accident has happened on the construction site or a Suspension Notice has been served by the Labour Department on any contractor or sub-contractor of the construction site, the entry for the categories of the “Sub-contractors”, “Safety Teams”, “Outstanding Performance in Work-at-height Safety”, “Most Active Participating Construction Sites” and “Most Active Construction Site in Boosting the Preventive Measures against Heat Stroke At Work Award” of the site will not be eligible for the competition or be automatically disqualified.
13. Workers identified for “Safe Workers” awards are not affected by the eligibility of the construction site. Indeed, if the nominated "Safe Worker" is found holding responsibility partly or fully in serious accident, fatal accident, or Suspension Notice served by the Labour Department, he/she may result in disqualification from the nomination.
14. If a serious incident has happened in any project of the participating company causing serious effects in public confidence and perception, the Adjudication Panel reserves the right to withhold any or all awards of the company and its entry may risk disqualification.

ASSESSMENT SCHEME

(I) Construction Sites Awards

- (a) Except the sub-category of “Minor Renovation and Maintenance Works”, the assessment of all sub-categories of the “Construction Sites” will be conducted in the following two phases:

Preliminary Assessment

In the preliminary assessment, Occupational Safety Officers of the Labour Department will carry out physical site assessment to evaluate the safety and health conditions of the construction sites from mid-October to early November 2023. The assessment results will be submitted to the Working Group, comprising members of the organising parties, for shortlisting the better performers to enter the final assessment.

Final Assessment

The final assessment will be conducted from late November to mid-December 2023 by an assessment team comprising representatives from the Labour Department and the Occupational Safety and Health Council as core members. Working Group members of all co-organisers or their representatives may also join the assessment team. The assessment team will assess the physical site conditions including the work-at-height safety performance and the performance of boosting the preventive measures against heat stroke at work, and safety management system of the construction sites. The final assessment results will be submitted to the Working Group for consideration. The Working Group will then forward its recommendations on the awards to the Adjudication Panel.

- (b) The assessment of the sub-category of “Minor Renovation and Maintenance Works” will be conducted as follows: Occupational Safety Officers of the Labour Department will carry out physical site assessment to evaluate the safety and health conditions of the construction sites including the work-at-height safety performance during the period from mid-October to mid-December 2023. The assessment results will be submitted to the Working Group, comprising members of the organising parties for consideration. The Working Group will then forward its recommendations on the awards to the Adjudication Panel.
- (c) The assessment of the “Most Active Participating Construction Sites” awards competition of the sub-categories of “Building Sites (Public Sector)”, “Building Sites (Private Sector)” and “Civil Engineering Sites” will be conducted as follows: Occupational Safety Officers of the Labour Department will carry out physical site assessment to evaluate the safety and health conditions of the construction sites from mid-October to mid-December 2023. Together with the assessment results, enrolment condition will be submitted to the Working Group, comprising members of the organising parties. The Working Group will then forward its recommendations on the awards to the Adjudication Panel.

(II) Safety Teams Awards

The “Safety Teams” awards competition will be conducted in the following two phases:

Preliminary Assessment

In the preliminary assessment, Occupational Safety Officers of the Labour Department will carry out physical site assessment to evaluate the actual performance of the safety teams in the implementation of safety measures and safety management system practised on the construction site from mid-October to early November 2023. The assessment results will be submitted to the Working Group, comprising members of the organising parties, for shortlisting the better performers to enter the final assessment.

Final Assessment

In the final assessment, Occupational Safety Officers of the Labour Department will conduct interviews with members of the safety teams to assess their knowledge on safety and health at work from late November to mid-December 2023. The overall assessment results will be submitted to the Working Group for consideration. The Working Group will then forward its recommendations on the awards to the Adjudication Panel.

(III) Safe Workers Awards

Winners of “Safe Workers” awards will be selected at the time when Occupational Safety Officers of the Labour Department and assessment team members performing the physical site assessments. Selection criteria will be based on the workers’ good safety performance. The list of “Safe Workers” recommended for awards will be submitted to the Working Group for consideration. The Working Group will then forward its recommendations on the awards to the Adjudication Panel.

ASSESSMENT CRITERIA

Physical Site Conditions

Assessment criteria will cover the following areas:

- | | | |
|---------------------------------------|--|---|
| 1. Overall site layout | 8. Sanitary and welfare facilities | 15. Fire preventive measures |
| 2. Control of falling objects | 9. Lifting appliances and lifting operations** | 16. Manual handling operations |
| 3. Work at height/Work above ground** | 10. Use of machinery | 17. Construction work over/near Water |
| 4. Excavation | 11. Electrical installation and application* | 18. Personal protective equipment |
| 5. Confined space** | 12. Scaffolding** | 19. First aid facilities |
| 6. Site traffic control | 13. Use of loadshifting machinery | 20. Construction Design and Management**# |
| 7. Site housekeeping | 14. Use of dangerous substances and chemicals | |

*/** Focus areas for this year's assessment # New (Only applicable to Building Sites (Private Sector))

Safety Management System

Assessment criteria will cover the following areas:

- | | | |
|------------------------|---|---|
| 1. Safety policy | 6. In-house safety rules | 11. Evaluation, selection and monitoring of sub-contractors |
| 2. Safety organisation | 7. Evaluation of job hazards | 12. Accident control and hazards elimination programme |
| 3. Safety committee | 8. Personal protective equipment programme | 13. Inspection programme for hazardous conditions |
| 4. Safety training | 9. Emergency preparedness | 14. Investigation of accidents and incidents |
| 5. Safety promotion | 10. Occupational health assurance programme | 15. Review of the safety management system |

TYPES OF SAFETY AWARDS

(I) Construction Sites Category

(a) Awards for each sub-category of competition will comprise the Gold, Silver, Bronze, Meritorious and Outstanding Performance in Work-at-height Safety. Winners of each type of these awards will be presented with a trophy and a cash coupon of the following values:

- Gold prize : HK\$7, 000
- Silver prize : HK\$5, 000
- Bronze prize : HK\$3, 000
- Meritorious prize : HK\$2, 000
- Outstanding Performance in Work-at-height Safety Award : HK\$3, 000

(b) Those entries of the “Minor Renovation and Maintenance Works” sub-category which have undergone the assessment and do not win any prize in the competition will be awarded a cash coupon of **HK\$1,000** and the “*Certificate of Appreciation*” for encouragement on condition that their performances have reached the set standard.

(c) Apart from the “Minor Renovation and Maintenance Works” sub-category, those entries of other sub-categories of the Construction Sites category which have undergone the final assessment and do not win any prize in the competition will be awarded the “*Certificate of Good Performance*” for encouragement on condition that their performances have reached the set standard.

(d) The “**Most Active Participating Construction Sites Award**” will be available to the entries of the three sub-categories under “Construction Sites” category namely “Building Sites (Public Sector)”, “Building Sites (Private Sector)” and “Civil Engineering Sites”. The winners of the three sub-categories will each be presented with a trophy on condition that they have the highest number of sub-contractor contestants in the sub-categories and their performances are good.

(e) The “**Most Active Construction Site in Boosting the Preventive Measures against Heat Stroke At Work Award**” will be available to the entries of the four sub-categories under “Construction Sites” category namely “Building Sites (Public Sector)”, “Building Sites (Private Sector)”, “Civil Engineering Sites” and “Renovation and Maintenance Works”. The winners of the four sub-categories will each be presented with a trophy and a cash coupon of **HK\$3, 000**.

(II) Safety Teams Category

(a) The awards will comprise the Gold, Silver, Bronze and Meritorious prizes. Winners of the “Safety Teams” awards will each be presented with a trophy and a cash coupon of the following values per team:

- Gold prize : HK\$7, 000
- Silver prize : HK\$5, 000
- Bronze prize : HK\$3, 000
- Meritorious prize : HK\$2, 000

(b) Those entries of the “Safety Teams” category which have undergone the final assessment and do not win any prize in the competition will be awarded the “*Certificate of Good Performance*” for encouragement on condition that their performances have reached the set standard.

(III) Safe Workers

Each worker selected for the “Safe Workers” award will be presented with a **HK\$2, 000** cash coupon, a certificate and a badge.

PERIOD FOR ENROLMENT : 14 September 2023 - 4 October 2023

ENROLMENT PROCEDURES

- ◆ The participating contractors or sub-contractors should enter the competition on either individual site or contract basis in accordance with the respective specification of the eligibility criteria.
- ◆ The brief introduction and the enrolment forms of the Award Scheme can be obtained from all offices of the Occupational Safety and Health Branch, Labour Department; they can also be downloaded from the website of the Labour Department at www.labour.gov.hk
- ◆ The completed enrolment form should reach the Safety Promotion Division, Occupational Safety and Health Branch, Labour Department at 13/F., Harbour Building, 38 Pier Road, Central, Hong Kong before the deadline, or email to SSD-HQ@labour.gov.hk

ANNOUNCEMENT OF RESULTS

Winners of the competition will be notified individually in March 2024. All prizes will be presented in the 24th Award Presentation Ceremony cum Fun Day to be held in April 2024.

ENQUIRY : 2852 3565 FAX NUMBER : 2541 9952

NOTE

- ◆ The organisers reserve the right to classify the categories of entry.
- ◆ The organisers reserve the right to make any changes to the rules, prizes and all other arrangements without prior notice to the contestants.
- ◆ The organisers reserve the right to make the final decision on any other matters about the Award Scheme.

I. 参赛地盘资料 Particulars of Entry

(参加的承建商必须符合相关的参赛资格条件, 以个别地盘或合约单位报名参赛。The participating contractors should enter the competition on either individual site or contract basis in accordance with the respective specification of the eligibility criteria.)

承建商名称: _____ (中文)

Name of Contractor: _____ (英文)

通讯地址: _____ (中文)

Correspondence Address: _____ (英文)

工程名称: _____ (中文)

Project Title: _____ (英文)

地盘所在地址: _____ (中文)

Site Address: _____ (英文)

开工日期: _____ 完工日期: _____
Work Commencement Date: _____ Work Completion Date: _____

地盘负责人姓名: _____ (中文) 职位: _____ (中文)
Name of Site Officer-in-charge: _____ (英文) Post: _____ (英文)

手提电话: _____ 电邮地址: _____
Mobile: _____ E-mail Address: _____

地盘电话: _____ 传真: _____
Site Tel: _____ Fax: _____

建造地盘类别 (请选择下列其中一项):

Nature of Site (Please choose one of the following):

楼宇建造地盘 (公营合约) (私营合约)
Building Sites (Public Sector) (Private Sector)

土木工程建造地盘 (公营合约) (私营合约)
(例如铁路、道路、高速公路、水务、渠务、填海及挖掘工程)
Civil Engineering Sites (Public Sector) (Private Sector)
(such as railways, roads, highways, water works, drainage, reclamation and excavation works)

装修及维修工程 (公营合约) (私营合约)
(包括斜坡及公用事业设施的保养工程)
Renovation and Maintenance Works (Public Sector) (Private Sector)
(including slope and public utilities maintenance works)

小型装修及维修工程 (公营合约) (私营合约)
(工人数目不可超过十人)
Minor Renovation and Maintenance Works (Public Sector) (Private Sector)
(works shall have no more than 10 workers)

I. 参赛次承判商资料 Particulars of Sub-contractor

(参加的次承判商必须符合相关的参赛资格条件,以个别地盘或合约单位报名参赛。另外,次承判商必须取得地盘承建商提名或同意,才可参赛。The participating sub-contractors should enter the competition on either individual site or contract basis in accordance with the respective specification of the eligibility criteria. Entries for the "Sub-contractors" Awards must obtain the nomination or consent from their contractors for their enrolments.)

次承判商名称: _____ (中文)

Name of Sub-contractor: _____ (英文)

在地盘内负责的工种: _____ (中文)

Responsible Works in the Construction Site: _____ (英文)

通讯地址: _____ (中文)

Correspondence Address: _____ (英文)

地盘所在地址: _____ (中文)

Site Address: _____ (英文)

开工日期: _____ 完工日期: _____

Work Commencement Date: _____ Work Completion Date: _____

公司负责人姓名: _____ (中文) 职位: _____ (中文)

Name of Company Officer-in-charge: _____ (英文) Post: _____ (英文)

联络电话: _____ 地盘电话: _____ 传真: _____

Contact Tel: _____ Site Tel: _____ Fax: _____

地盘负责人姓名: _____ (中文) 职位: _____ (中文)

Name of Site Officer-in-charge: _____ (英文) Post: _____ (英文)

手提电话: _____ 电邮地址: _____

Mobile: _____ E-mail Address: _____

建造地盘类别〔请选择下列其中一项〕:

Nature of Site (Please choose one of the following):

楼宇建造地盘 — 次承判商 (公营合约) (私营合约)
Building Sites - Sub-contractors (Public Sector) (Private Sector)

土木工程建造地盘 — 次承判商 (公营合约) (私营合约)
Civil Engineering Sites - Sub-contractors (Public Sector) (Private Sector)

装修及维修工程 — 次承判商 (公营合约) (私营合约)
Renovation and Maintenance Works - Sub-contractors (Public Sector) (Private Sector)

II. 地盘承建商提名/同意书 Nomination/Consent from Contractor

(由地盘承建商填写 To be completed by contractor)

本人*提名/同意上述次承判商报名参赛「建筑业安全奖励计划2023/2024」

I hereby *nominate/consent the above sub-contractor for enrolment of the Construction Industry Safety Award Scheme 2023/2024.

地盘承建商名称: _____ (中文)

Name of Contractor: _____ (英文)

工程名称: _____ (中文)

Project Title: _____ (英文)

地盘所在地址: _____ (中文) 联络电话: _____

Site Address: _____ (英文) Contact Tel: _____

授权签名: _____ 公司印鉴: _____

Authorised Signature: _____ Company Chop: _____

(_____) (姓名及职位 Name & Post)

I. 参赛安全队伍资料 Particulars of Safety Team

(安全队伍必须取得地盘承建商提名或同意,才可报名参赛。每名队员只可报名或获提名参赛一次。Entries for the "Safety Teams" award must obtain the nomination or consent from their contractors for their enrolments. Every individual team member can only enrol or be nominated once in the "Safety Teams" Award.)

安全队伍主管姓名: (中文) 职位: (中文)
Name of Officer-in-charge of the Safety Team: (英文) Post: (英文)

安全队伍所属承建商/次承判商*名称: (中文)
Name of the Contractor /Sub-contractors* of the Safety Team: (英文)

联络电话: 传真: 电邮地址:
Contact Tel: Fax: E-mail Address:

安全队伍成员姓名 Name of Members of Safety Team	职位 Post	联络电话 Contact Tel

II. 地盘承建商提名/同意书 Nomination/Consent from Contractor

(由地盘承建商填写 To be completed by contractor)

本人*提名/同意上述安全队伍报名参赛「建造业安全奖励计划2023/2024」

I hereby *nominate/consent the safety team for enrolment of the Construction Industry Safety Award Scheme 2023/2024.

地盘承建商名称: (中文)
Name of Contractor: (英文)

工程名称: (中文)
Project Title: (英文)

地盘所在地址: (中文) 联络电话: (中文)
Site Address: (英文) Contact Tel: (英文)

授权签名: 公司印鉴:
Authorised Signature: Company Chop:

(

) (姓名及职位 Name & Post)

* 请删去不适用者 Please delete as appropriate

你于本表格内各项目所提供的个人资料会被劳工处职业安全及健康部用作有关建造业工作安全及健康推广的活动。为此目的, 这些个人资料我们或会向其他有关人士或机构透露。你有权要求查阅及更正个人资料, 要求查阅的权利包括要求获得一份你所提供的个人资料副本。你可向本处提出有关你个人资料的查询。电话: 2852 4939

The personal data you provide in all sections of this form will be used by the Occupational Safety and Health Branch of the Labour Department for activities relating to the promotion of safety and health at work in the construction industry. These data may be disclosed to relevant parties and authorities for the above purpose. You have a right to access, correct and obtain a copy of your personal data provided to this department. You can address your enquiries concerning the personal data collected to this department on 2852 4939.