FORM 21

Trade Unions Ordinance (Cap. 332)

Section 45AA(2)

Notification by an Officer of a Trade Union
for Being an Office-bearer of an Organization in an External Place

Date: .....

Name of the trade union : .....
Registration No.: .....

To: Registrar of Trade Unions,

1. In accordance with section 45AA(2) of the Trade Unions Ordinance, I, ...(Name), being.....(Position)[1] of the above-mentioned trade union, hereby notify the Registrar of Trade Unions that with effect from .....[2], I have become an office-bearer of the following organization established in an external place[3]. Details are as follows:

Name of the organization:	(Chinese)	.....
	(English)	.....
Date of affiliation between the above-mentioned trade union and the organization:		.....
Section of the Trade Unions Ordinance applicable to the affiliation between the above-mentioned trade union and the organization (please insert a "✓" in the appropriate box):		☐ section 45(1)(a) of the Trade Unions Ordinance[4] ☐ section 45(1)(b) of the Trade Unions Ordinance[5]
Country/region/place of establishment of the organization:		.....
Mission, vision and purpose of the organization[#]:		....

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1 Position held by the officer concerned in the trade union (e.g. president, chairperson, vice-chairperson, secretary, treasurer or executive committee member).

2 According to section 45AA(2) of the Trade Unions Ordinance, an officer of a registered trade union must, within 1 month after beginning to be an office-bearer of an organization in an external place as provided in section 45AA(1)(a), notify the Registrar of Trade Unions in writing of the fact.

3 "External place" mentioned in the Trade Unions Ordinance has the meaning given by the Safeguarding National Security Ordinance, namely, a region or place outside the Hong Kong Special Administrative Region of the People's Republic of China (other than the Mainland and Macao).

4 According to section 45(1)(a) of the Trade Unions Ordinance, if a trade union is authorized by secret ballot of a majority of the voting members or (if applicable) the members' representatives present at a general meeting, it may be or become a member of an organization of workers, an organization of employers, or a relevant professional organization that is established in a foreign country, provided that the organization is not a political organization or body.

5 According to section 45(1)(b) of the Trade Unions Ordinance, if a trade union has obtained the consent of the Chief Executive and is authorized by secret ballot of a majority of the voting members or (if applicable) the members' representatives present at a general meeting, it may be or become a member of an organization established in an external place, provided that the organization is not a political organization or body.

Major business of the organization[#]: .....
.....
.....

Contact means of the organization (including address, email address, telephone number and website): .....
.....
.....

My position in the organization: .....
.....
.....

Tenure of my position in the organization (if applicable): .....
.....
.....

Work nature, scope of duties and/or remuneration of my position in the organization[#]: .....
.....
.....

2. The following relevant information and documents (if applicable) are attached:

(a) Background information about the organization;

(b) Constitution or rules of the organization; and

(c) Other relevant documents.

3. I hereby declare that all the information entered in and provided with this notification is true and accurate[6]. For any inquiries regarding this notification, please contact me at ..... .

Signature Name

..... ( )

[#] If the designated space on the form is insufficient, please provide the information on separate sheet(s).

Statement of Purpose for the Collection of Personal Data:

(1) The personal data are collected by the Registry of Trade Unions of the Labour Department for administering the Trade Unions Ordinance.

(2) For the purpose mentioned in paragraph 1 above, the personal data provided may be disclosed to other divisions of the Labour Department, relevant enforcement authorities, relevant government bureaux / departments or members of your trade union.

(3) You have a right to request access and correction in respect of your personal data as provided for in sections 18 and 22 and principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486).

(4) All enquiries can be addressed to Deputy Registrar of Trade Unions (Tel: 3575 8500; Email: rtu@labour.gov.hk; Address: 11/F., One Mong Kok Road Commercial Centre, 1 Mong Kok Road, Kowloon).

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[6] According to section 50A of the Trade Unions Ordinance, provision of false or misleading information is subject to a fine of $100,000 and imprisonment for 6 months on summary conviction; or a fine of $200,000 and imprisonment for 1 year on conviction on indictment.