

**FORM 21F**

Trade Unions Ordinance (Cap. 332)

Section 45AA(2)

**Notification by an Officer of a Trade Union Federation  
for Being an Office-bearer of an Organization in an External Place**

Date: .....

Name of the trade union federation: .....

Registration No.: .....

To: Registrar of Trade Unions,

1. In accordance with section 45AA(2) of the Trade Unions Ordinance, I, .....(Name), being.....(Position)<sup>1</sup> of the above-mentioned trade union federation, hereby notify the Registrar of Trade Unions that with effect from .....<sup>2</sup>, I have become an office-bearer of the following organization established in an external place<sup>3</sup>. Details are as follows:

Name of the (Chinese) .....  
organization: .....

(English) .....

Date of affiliation between the above-mentioned trade union federation and the .....  
organization: .....

Section of the Trade Unions Ordinance applicable to the affiliation between the above-mentioned trade union federation and the organization (please insert a “✓” in the appropriate box):

☐ section 45(1)(a) of the Trade Unions Ordinance<sup>4</sup>

☐ section 45(1)(b) of the Trade Unions Ordinance<sup>5</sup>

Country/region/place of establishment of the organization: .....

Mission, vision and purpose of the organization<sup>#</sup>: .....  
.....  
.....

<sup>1</sup> Position held by the officer concerned in the trade union federation (e.g. president, chairperson, vice-chairperson, secretary, treasurer or executive committee member).

<sup>2</sup> According to section 45AA(2) of the Trade Unions Ordinance, an officer of a registered trade union federation must, within 1 month after beginning to be an office-bearer of an organization in an external place as provided in section 45AA(1)(a), notify the Registrar of Trade Unions in writing of the fact.

<sup>3</sup> “External place” mentioned in the Trade Unions Ordinance has the meaning given by the Safeguarding National Security Ordinance, namely, a region or place outside the Hong Kong Special Administrative Region of the People’s Republic of China (other than the Mainland and Macao).

<sup>4</sup> According to section 45(1)(a) of the Trade Unions Ordinance, if a trade union federation is authorized by secret ballot of a majority of the voting representatives (elected or appointed by the component trade unions) present at a general meeting, it may be or become a member of an organization of workers, an organization of employers, or a relevant professional organization that is established in a foreign country, provided that the organization is not a political organization or body.

<sup>5</sup> According to section 45(1)(b) of the Trade Unions Ordinance, if a trade union federation has obtained the consent of the Chief Executive and is authorized by secret ballot of a majority of the voting representatives (elected or appointed by the component trade unions) present at a general meeting, it may be or become a member of an organization established in an external place, provided that the organization is not a political organization or body.

Major business of the organization<sup>#</sup>: .....

.....

.....

Contact means of the organization  
(including address, email address,  
telephone number and website): .....

.....

.....

My position in the organization: .....

.....

.....

Tenure of my position in the organization  
(if applicable): .....

.....

.....

Work nature, scope of duties and/or  
remuneration of my position in the  
organization<sup>#</sup>: .....

.....

.....

2. The following relevant information and documents (if applicable) are attached:

- (a) Background information about the organization;
- (b) Constitution or rules of the organization; and
- (c) Other relevant documents.

3. I hereby declare that all the information entered in and provided with this notification is true and accurate<sup>6</sup>.  
For any inquiries regarding this notification, please contact me at .....

Signature

Name

..... ( )

<sup>#</sup> If the designated space on the form is insufficient, please provide the information on separate sheet(s).

Statement of Purpose for the Collection of Personal Data:

- (1) The personal data are collected by the Registry of Trade Unions of the Labour Department for administering the Trade Unions Ordinance.
- (2) For the purpose mentioned in paragraph 1 above, the personal data provided may be disclosed to other divisions of the Labour Department, relevant enforcement authorities, relevant government bureaux / departments or component trade unions of your trade union federation.
- (3) You have a right to request access and correction in respect of your personal data as provided for in sections 18 and 22 and principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486).
- (4) All enquiries can be addressed to Deputy Registrar of Trade Unions (Tel: 3575 8500; Email: rtu@labour.gov.hk; Address: 11/F., One Mong Kok Road Commercial Centre, 1 Mong Kok Road, Kowloon).

<sup>6</sup> According to section 50A of the Trade Unions Ordinance, provision of false or misleading information is subject to a fine of \$100,000 and imprisonment for 6 months on summary conviction; or a fine of \$200,000 and imprisonment for 1 year on conviction on indictment.