

**FORM 1**  
Trade Unions Ordinance (Cap. 332)  
Section 5  
Trade Union Registration Regulations (Cap. 332 sub. leg. A)  
Regulation 5  
**Application for Registration of a Trade Union**

Date: .....

To: Registrar of Trade Unions,

1. Application is hereby made for the registration of a trade union named:  
(English) .....  
(Chinese) .....
2. The trade union is formed by employees / employers\* employed / engaged\* in the ..... trade / industry / occupation\*.
3. The trade union was established on ..... and had ..... members on the date of establishment.
4. The correspondence address of the trade union is:  
(English) .....  
(Chinese) .....
5. This application is accompanied by:
  - (a) One copy of the union rules which has been signed by the following signatories in accordance with regulation 5 of the Trade Union Registration Regulations;
  - (b) One copy of duly completed Appendix A; and
  - (c) ..... copies of duly signed Appendix B.
6. The signatories to this application are voting members of the trade union and hereby declare that all the information submitted is true and accurate<sup>#</sup>.

	<u>Signature</u>	<u>Name</u>
(1)	.....	( )
(2)	.....	( )
(3)	.....	( )
(4)	.....	( )
(5)	.....	( )
(6)	.....	( )
(7)	.....	( )

\* Please delete whichever is inappropriate.

# According to section 50A of the Trade Unions Ordinance, provision of false or misleading information is subject to a fine of \$100,000 and imprisonment for 6 months on summary conviction; or a fine of \$200,000 and imprisonment for 1 year on conviction on indictment.

**FORM 1**  
**Appendix A**  
**Particulars of Signatories / Members of the Preparatory Committee**

**Part I: Personal and Contact information**

No.	Name (Must be the same as the name on the Hong Kong Identity (HKID) Card )		HKID Card Number	Sex	Age	Residential Address	Correspondence Address (if different from residential address)	Contact Number
	English	Chinese						
1.								
2.								
3.								
4.								
5.								
6.								
7.								

Note:

- (1) Each trade union should authorise at least two signatories to the Application for Registration of a Trade Union (Form 1) as the authorised representatives. The authorised representatives will be responsible for handling all matters relating to the application, including but not limited to submission of supporting information and attending a pre-registration interview with the Registry of Trade Unions.
- (2) Please use a separate sheet if necessary.

Statement of Purpose for the Collection of Personal Data:

- (1) The personal data are collected by the Registry of Trade Unions of the Labour Department for administering the Trade Unions Ordinance.
- (2) For the purpose mentioned in paragraph 1 above, the personal data provided may be disclosed to other divisions of the Labour Department, relevant enforcement authorities, relevant government bureaux / departments or members of your trade union.
- (3) You have a right to request access and correction in respect of your personal data as provided for in sections 18 and 22 and principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486).
- (4) All enquiries can be addressed to Deputy Registrar of Trade Unions (Tel: 3575 8500; Email: [rtu@labour.gov.hk](mailto:rtu@labour.gov.hk); Address: 11/F., One Mong Kok Road Commercial Centre, 1 Mong Kok Road, Kowloon).

**FORM 1**  
**Appendix A**  
**Particulars of Signatories / Members of the Preparatory Committee**

**Part II: Work-related and Other Relevant Information**

No.	Name	Title of Office held in the Preparatory Committee (if applicable)	Trade / Industry Employed / Engaged	Occupation	Working Address	Authorised Representative (Yes / No)
1.						
2.						
3.						
4.						
5.						
6.						
7.						

Note:

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**FORM 1**  
Appendix B

**Declaration**

I \_\_\_\_\_, being a voting member and a signatory of the Application for Registration of a Trade Union (Form 1) of the \_\_\_\_\_ (this trade union)\*, hereby confirm that all the purposes and objects of this trade union are lawful, and that this trade union will not perform or engage in any acts or activities that may endanger national security or otherwise be contrary to the interests of national security and/or are in contravention of the Trade Unions Ordinance (Cap. 332), its subsidiary legislation and other relevant laws of Hong Kong.

I understand that, pursuant to section 6(1) of the Trade Unions Ordinance, even if the Registrar of Trade Unions has registered a trade union and has issued to the trade union a certificate of registration in the specified form, such registration shall be void if any of the purposes of the trade union is unlawful. Moreover, the Registrar of Trade Unions may, pursuant to section 10(1)(b) of the Trade Unions Ordinance, order to cancel the registration of a trade union if the trade union is being used, or has at any time since registration been used, for any unlawful purpose or for any purpose inconsistent with its objects or rules.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

\* Each signatory to the Application for Registration of a Trade Union (Form 1) is required to sign this declaration.