FORM 16F

Trade Unions Ordinance (Cap. 332)

Section 45(1)(b)

Application of a Trade Union Federation for Being or Becoming a Member of an Organization in an External Place

Date: .....

Name of the trade union federation: .....

Registration No.: .....

To: Registrar of Trade Unions,

1. In accordance with section 45(1)(b) of the Trade Unions Ordinance, this trade union federation seeks the consent of the Chief Executive to be or become a member of the following organization established in an external place (hereinafter referred to as "the organization"), which **is not** an organization of workers, an organization of employers or a relevant professional organization established in a foreign country. Details are as follows:

Name of the organization:	(Chinese)	.....
	(English)	.....
Country/region/place of establishment of the organization:		.....
Mission, vision and purpose of the organization[#]:		....
Major business of the organization[#]:		....
Type of intended membership in the organization:		....
Contact means of the organization (including address, email address, telephone number and website):		....
Amount of affiliation fees charged by the organization and payment method[#] (if applicable):		....

2. Rule .....of the registered rules of this trade union federation provides that any decision in respect of being or becoming a member of an organization established in an external place must be authorized by secret ballot of the voting representatives (elected or appointed by the component trade unions) of this trade union federation.

3. The affiliation of this trade union federation with the organization was authorized by secret ballot of a majority of the voting representatives (elected or appointed by the component trade unions) present at the general meeting held on ..... The total number of voting representatives present at the meeting was ..... and the number of voting representatives assenting to the affiliation of this federation with the organization was ..... .

4. For any inquiries regarding this application, please contact Mr/Ms ..... of this trade union federation at ..... .

5. The following relevant information and documents (if applicable) are attached:
   (a) Background information about the organization;
   (b) Constitution or rules of the organization;
   (c) The relevant rule(s) of this trade union federation which provides for being or becoming a member of an organization in an external place;
   (d) A copy each of the notice of the above meeting and a resolution from that meeting, which are signed and certified by the Chairperson (or President) and one other member of the executive committee of this trade union federation; and
   (e) Other relevant documents.

6. This trade union federation declares that all the information entered in and provided with this application is true and accurate[1].

	Signature	Name
Chairperson (or President)	.....	( )
Member of the executive committee	.....	( )
Seal of the trade union federation	.....	

[#] If the designated space on the form is insufficient, please provide the information on separate sheet(s).

Statement of Purpose for the Collection of Personal Data:

(1) The personal data are collected by the Registry of Trade Unions of the Labour Department for administering the Trade Unions Ordinance.
(2) For the purpose mentioned in paragraph 1 above, the personal data provided may be disclosed to other divisions of the Labour Department, relevant enforcement authorities, relevant government bureaux / departments or component trade unions of your trade union federation.
(3) You have a right to request access and correction in respect of your personal data as provided for in sections 18 and 22 and principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486).
(4) All enquiries can be addressed to Deputy Registrar of Trade Unions (Tel: 3575 8500; Email: rtu@labour.gov.hk; Address: 11/F., One Mong Kok Road Commercial Centre, 1 Mong Kok Road, Kowloon).

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[1] According to section 50A of the Trade Unions Ordinance, provision of false or misleading information is subject to a fine of $100,000 and imprisonment for 6 months on summary conviction; or a fine of $200,000 and imprisonment for 1 year on conviction on indictment.