

**FORM 14F**

Name of Trade Union Federation:

Trade Unions Ordinance (Cap. 332)

Registration No.: \_\_\_\_\_

## Section 22

**List of Officers of a Trade Union Federation**(Term : 20 / 20 )**Executive / Supervisory\* Committee**

(\*Delete where appropriate)

Elected by Secret Ballot on : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Assumed Office on : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Position in the Federation	Name & Alias (must be identical to the name on Hong Kong Identity (HKID) Card)	Sex	Aged 18 or above	HKID Card No.	Name of the Component Trade Union Concerned and the Position therein	Contact Address	Telephone Number
	(Chi.) (Eng.)	M <input type="checkbox"/> F <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	( )			
	(Chi.) (Eng.)	M <input type="checkbox"/> F <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	( )			
	(Chi.) (Eng.)	M <input type="checkbox"/> F <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	( )			
	(Chi.) (Eng.)	M <input type="checkbox"/> F <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	( )			
	(Chi.) (Eng.)	M <input type="checkbox"/> F <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	( )			
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Position in the Federation	Name & Alias ( <u>must be identical to the name on Hong Kong Identity (HKID) Card</u> )	Sex	Aged 18 or above	HKID Card No.	Name of the Component Trade Union Concerned and the Position therein	Contact Address	Telephone Number
	(Chi.) (Eng.)	M <input type="checkbox"/> F <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	( )			
	(Chi.) (Eng.)	M <input type="checkbox"/> F <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	( )			
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	(Chi.) (Eng.)	M <input type="checkbox"/> F <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>	( )			

In completing this part, please make reference to the “A Guide to Appointment of Auditors in Trade Unions”.

## **Auditor**

Elected / Appointed on : \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_

Name & Alias (must be identical to name on HKID Card)	Contact Address	Telephone Number
(Chi.)		
(Eng.)		

## **Qualifications & Experience of Auditor**

(Remark : No need to complete items under Categories B and C if Category A is selected; and no need to complete items under Category C if Categories B(1) to B(3) are selected.)

<input type="checkbox"/> (A)	Certified Public Accountant		
<input type="checkbox"/> (B1)	Educational attainment in the field of Accounting / Auditing (Please specify in detail the educational attainment, e.g. an undergraduate degree or diploma in Accounting) : _____	<input type="checkbox"/> (B2)	Professional qualification in the field of Accounting / Auditing (Please specify in detail the professional qualification, e.g. LCCI (Bookkeeping & Accounting–Level 2) or ACCA membership) : _____
		<input type="checkbox"/> (B3)	Completed an Accounting / Auditing course of duration not less than 15 hours Name of Course : _____ Name of Organising Institute : _____
<input type="checkbox"/> (C1)	Secondary education or above	<input type="checkbox"/> (C2)	Accounting / Auditing experience Position Engaged : _____ Years of experience : _____

I hereby declare that all of the above information is true and correct.<sup>1</sup>

Date : ...../...../.....

Signature: .....

*Chairperson / Secretary*

<sup>1</sup> According to section 50A of the Trade Unions Ordinance, provision of false or misleading information is subject to a fine of \$100,000 and imprisonment for 6 months on summary conviction; or a fine of \$200,000 and imprisonment for 1 year on conviction on indictment.

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***Statement of Purpose for the Collection of Personal Data :***

- (1) The personal data are collected by the Registry of Trade Unions of the Labour Department for administering the Trade Unions Ordinance.
- (2) For the purpose mentioned in paragraph 1 above, the personal data provided may be disclosed to other divisions of the Labour Department, relevant enforcement authorities, relevant government bureaux / departments or component trade unions of your trade union federation.
- (3) You have a right to request access and correction in respect of your personal data as provided for in sections 18 and 22 and principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486).
- (4) All enquiries can be addressed to Deputy Registrar of Trade Unions (Tel: 3575 8500; Email: [rtu@labour.gov.hk](mailto:rtu@labour.gov.hk); Address: 11/F., One Mong Kok Road Commercial Centre, 1 Mong Kok Road, Kowloon).