This return must be furnished to the Registrar of Trade Unions on or before 31st March …….

FORM 10

Trade Unions Ordinance (Cap. 332)

Section 36(2)

Annual Return of Membership and Officers of a Trade Union

(For Year Ended 31 December ……)

Date: …….

Name of the trade union❶ ……..…….…….. (Registration No. ……..…)

Registered office ……...…….

A. Membership figures for the period 1 Jan. to 31 Dec. ……❷

	Total	Breakdown by Sex
Number of members as at 1 Jan. ……	…..……	Male ……...…… Female ……...……
(i) New members admitted	(Add) …..……	Male ……...…… Female ……...……
(ii) Members who left the union	(Deduct) ……..	Male ……...…… Female ……...……
Total no. of members as at 31 Dec. …….	……..	Male ……...…… Female ……...……

B. Please provide particulars of **all** officers (i.e. members of the executive committee) of the above trade union as at 31 Dec. …… in the appendix.

The signatories to this return hereby declare that all the information provided in this return is true and accurate*.

	Signature	Name
Chairperson	.....	( )
Executive committee member	.....	( )

Note:

❶ If the trade union has established branch(es), a separate list showing the name and address of each branch should be attached.

❷ The figures provided should include membership of branch(es), if any.

* According to section 50A of the Trade Unions Ordinance, provision of false or misleading information is subject to a fine of $100,000 and imprisonment for 6 months on summary conviction; or a fine of $200,000 and imprisonment for 1 year on conviction on indictment.

Form 10

Appendix

Particulars of <u>all</u> officers as at 31 Dec. ……

Post	Name and Alias (must be identical to the name on Hong Kong Identity Card)	
	Chinese	English

<u>Note</u>:

(1) Please use a separate sheet if necessary.

(2) If the information provided by your trade union does not tally with the record of the Registry of Trade Unions, the union may be requested to submit further information.

Statement of Purpose for the Collection of Personal Data:

(1) The personal data are collected by the Registry of Trade Unions of the Labour Department for administering the Trade Unions Ordinance.

(2) For the purpose mentioned in paragraph 1 above, the personal data provided may be disclosed to other divisions of the Labour Department, relevant enforcement authorities, relevant government bureaux / departments or members of your trade union.

(3) You have a right to request access and correction in respect of your personal data as provided for in sections 18 and 22 and principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486).

(4) All enquiries can be addressed to Deputy Registrar of Trade Unions (Tel: 3575 8500; Email: rtu@labour.gov.hk; Address: 11/F., One Mong Kok Road Commercial Centre, 1 Mong Kok Road, Kowloon).