

勞工處就業中心 Labour Department Job Centres

東港島就業中心 Hong Kong East Job Centre ☎ : 2591 1318

香港灣仔告士打道5號稅務大樓34樓 (港鐵灣仔站A5出口)
34/F, Revenue Tower, 5 Gloucester Road, Wan Chai, Hong Kong (Exit A5, Wan Chai MTR Station)

西港島就業中心 Hong Kong West Job Centre ☎ : 2552 0131

香港西營盤薄扶林道2號A西區裁判署4樓 (近西區警署)
4/F, Western Magistracy Building, 2A Pokfulam Road, Sai Ying Pun, Hong Kong
(Near Western Police Station)

北角就業中心 North Point Job Centre ☎ : 2114 6868

香港北角渣華道333號北角政府合署12樓 (港鐵鯪魚涌站C出口)
12/F, North Point Government Offices, 333 Java Road, North Point, Hong Kong
(Exit C, Quarry Bay MTR Station)

東九龍就業中心 Kowloon East Job Centre ☎ : 2338 9787

九龍新蒲崗太子道東698號寶光商業中心7樓705-6室 (近越秀廣場·文理書院側)
Rm 705-6, 7/F, Stelux House, 698 Prince Edward Road East, San Po Kong, Kowloon
(Next to Cognition College and Near Yue Xiu Plaza)

西九龍就業中心 Kowloon West Job Centre ☎ : 2150 6397

九龍長沙灣道303號長沙灣政府合署9樓 (港鐵深水埗站C1出口)
9/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon
(Exit C1, Shamshuipo MTR Station)

觀塘就業中心 Kwun Tong Job Centre ☎ : 2342 0486

九龍觀塘鯉魚門道12號東九龍政府合署10樓 (港鐵觀塘站D4出口)
10/F, Kowloon East Government Offices, 12 Lei Yue Mun Road, Kwun Tong, Kowloon
(Exit D4, Kwun Tong MTR Station)

沙田就業中心 Shatin Job Centre ☎ : 2158 5553

新界沙田上禾輦路1號沙田政府合署2樓 (港鐵沙田站B出口)
2/F, Shatin Government Offices, 1 Sheung Wo Che Road, Shatin, New Territories (Exit B, Shatin MTR Station)

大埔就業中心 Tai Po Job Centre ☎ : 2654 1429

新界大埔汀角路1號大埔政府合署3樓 (港鐵太和站B出口)
3/F, Tai Po Government Offices, 1 Ting Kok Road, Tai Po, New Territories (Exit B, Tai Wo MTR Station)

上水就業中心 Sheung Shui Job Centre ☎ : 3692 4532

新界上水龍琛路39號上水廣場20樓2001-2006室 (港鐵上水站A4出口)
Units 2001-2006, Level 20, Landmark North, 39 Lung Sum Avenue, Sheung Shui,
New Territories (Exit A4, Sheung Shui MTR Station)

荃灣就業中心 Tsuen Wan Job Centre ☎ : 2417 6197

新界荃灣西樓角路38號荃灣政府合署2樓 (港鐵荃灣站A出口)
2/F, Tsuen Wan Government Offices, 38 Sai Lau Kok Road, Tsuen Wan, New Territories
(Exit A, Tsuen Wan MTR Station)

屯門就業中心 Tuen Mun Job Centre ☎ : 2463 9967

新界屯門屯喜路2號屯門栢麗廣場27樓5-10室 (近屯門大會堂)
Units 5-10, 27/F, Tuen Mun Parklane Square, 2 Tuen Hi Road, Tuen Mun, New Territories
(Near Tuen Mun Town Hall)

就業一站 Employment in One-stop ☎ : 3692 5750

新界天水圍天晴邨天晴社區綜合服務大樓4樓401室 (近輕鐵天悅站)
Unit 401, 4/F, Tin Ching Amenity and Community Building, Tin Ching Estate, Tin Shui Wai,
New Territories (Near Light Rail Tin Yuet Station)

就業導航試驗計劃

Pilot Employment Navigator Programme



計劃熱線 Programme Hotline: 2594 7814

互動就業服務網站
Interactive Employment Service Website:
<http://www.jobs.gov.hk>

 勞工處
Labour Department

計劃內容

就業指導

就業主任會協助求職人士了解他們的就業需要，及勞工市場的最新情況，並協助求職人士制訂求職計劃。就業主任會跟進求職人士按求職計劃尋找工作的情況，並與他們檢討求職的經驗。如有需要，就業主任會轉介求職人士參加適合的再培訓課程或參與試工。



職業志向評估

如有需要，就業主任會透過職業志向評估，協助求職人士更深入了解個人能力和職業志向，同時鼓勵他們擴闊職業的選擇，增加成功受聘的機會。



工作鼓勵金

失業人士：

- 在參加計劃並接受就業服務最少一個月；
- 在勞工處就業科或展能就業科刊登的職位空缺中找到一份全職長工，而該職位提供每月薪金不超過計劃規定的上限(參加者如在2012年4月1日或以後入職，有關上限為港幣7,300元)^(註)；及
- 成功入職，並符合計劃的其他規定，

可在下述三個階段申請合共港幣5,000元的工作鼓勵金：

- 成功受僱並完成首天工作可獲港幣500元；
- 受僱滿一個月可獲港幣1,500元；及
- 受僱滿三個月可獲港幣3,000元。

註：參加者如在2012年3月31日或以前入職，計劃規定的薪金上限為每月港幣6,500元。



參加手續

任何一位失業的求職人士都可參加這計劃。請與就近的勞工處就業中心聯絡。

The Programme

Employment Consultation

Our Employment Officer will help job seekers understand their employment needs and the latest labour market situation, and assist them to draw up job search plans. The Employment Officer will follow up with the job seekers on how they implement the job search plan and review with them their experience in the job seeking process. Where appropriate, the Employment Officer will refer job seekers to attend suitable retraining courses or participate in work trials.



Career Assessment

Where appropriate, the Employment Officer will assist job seekers to better understand their strengths and aptitudes through career assessment and encourage them to widen their job choices to enhance the chances of successful employment.



Cash Incentive

Unemployed job seekers who:

- have received at least one month's employment services under the Programme;
- secure a full-time permanent job offering a monthly salary not exceeding the salary ceiling stipulated under the Programme (the salary ceiling applicable to employment commencing on or after 1 April 2012 is HK\$7,300)^(Note) from the vacancies listed with the Employment Services Division or Selective Placement Division of the Labour Department; and
- stay in the job and fulfil other requirements of the Programme, may apply for a cash incentive of up to HK\$5,000 at three stages as follows:
 - HK\$500 after completing the first working day of employment;
 - HK\$1,500 after completing the first month of employment; and
 - HK\$3,000 after completing three months of employment.

Note: The monthly salary ceiling applicable to employment commencing on or before 31 March 2012 is HK\$6,500.



How to join?

Any unemployed job seeker can join the Programme. Please contact your nearby job centre for details.