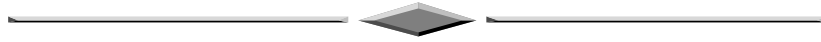


申報職工會/職工會聯會理事資料
- 填寫名單須知 -

- (1) 根據《職工會條例》第 22(2)條的規定，已登記職工會/職工會聯會的理事名單須於理事或其職銜有所改變起計十四天內送交職工會登記局局長。
- (2) 理事的任期須與已登記會章的規定相同。
- (3) 理事選任的日期應按已登記會章所規定的時間進行，而補選的情況則屬例外。
- (4) 理事的職銜與數目須與已登記會章的規定相同。
- (5) 根據《職工會條例》第 17(5)條的規定，職工會的理事必須年滿十八歲。
- (6) 根據《職工會條例》第 17(2)條的規定，職工會的理事必須通常在香港居住，並正從事或曾從事、或正受僱或曾受僱於與該工會直接有關的行業、工業或職業，否則必須獲得職工會登記局局長的書面同意，才可出任理事會的職位。
- (7) 理事名單須由理事長或秘書親筆簽署。

Notification of Information about Trade Union Officers Guidance Notes on Completion of the List of Officials



- (1) Under Section 22(2) of the Trade Unions Ordinance, notice of every change of officers or of title of any officer of a registered trade union should be sent to the Registrar **within 14 days** of the change.
- (2) The length of union office should follow the stipulation specified by the rules of the trade union.
- (3) Except for electing replacement, the date of electing officers should follow the provisions laid down in the rules of the trade union.
- (4) The posts and number of officers should correspond to the relevant rules of the trade union.
- (5) Under Section 17(5) of the Trade Unions Ordinance, a person should not be a trade union officer unless he is of age 18 or above.
- (6) Under Section 17(2) of the Trade Unions Ordinance, an officer of a trade union must be ordinarily resident in Hong Kong and is or has been engaged or employed in a trade, industry or occupation with which the trade union is directly concerned. Otherwise, the consent in writing of the Registrar is required.
- (7) The list of officials must be **signed** by the Chairman or the Secretary **personally**.