

## Application Form for Work Orientation and Placement Scheme

To : Selective Placement Division, Labour Department

Hong Kong Office	Kowloon Office	New Territories Office
Tel : 2852 4801	Tel : 2755 4835	Tel : 2417 6190
Fax : 2541 5290	Fax : 2796 0369	Fax : 2499 3713

Our company is interested in joining the “Work Orientation and Placement Scheme” and intends to place a vacancy order for work trial placement. Please contact us as soon as practicable. Our particulars are as follows:

Company Name : \_\_\_\_\_ (Chinese)  
\_\_\_\_\_ (English)

Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Person : \_\_\_\_\_

Position : \_\_\_\_\_

Tel : \_\_\_\_\_

Fax : \_\_\_\_\_

**Note:**

Please fill in and fax this application form to our regional office of the Selective Placement Division. Our placement officers will provide you with professional job matching/referral services promptly. Please contact us by phone should you have further enquiries.

The personal data you provide here would be used by the Selective Placement Division in :

- (1) providing recruitment service to you;
- (2) providing information on open employment of people with disabilities to you