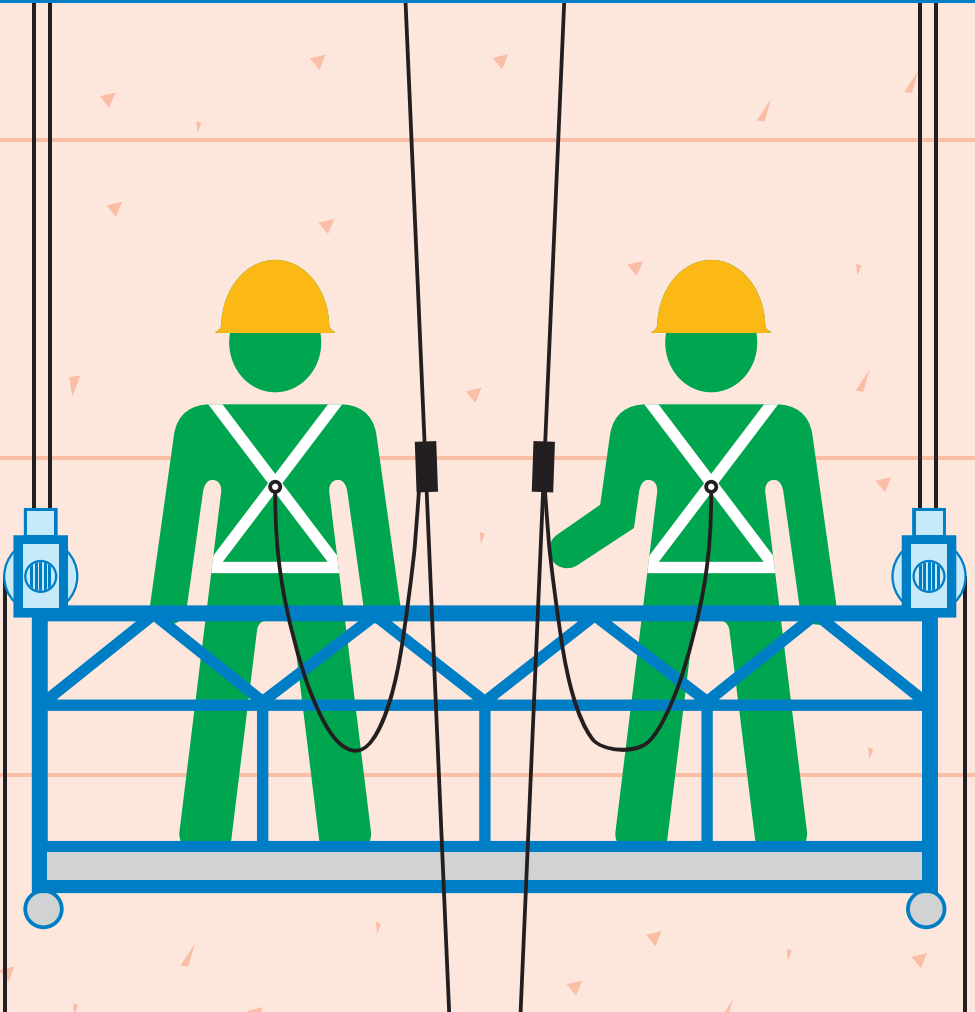


# A GUIDE TO THE FACTORIES AND INDUSTRIAL UNDERTAKINGS (SUSPENDED WORKING PLATFORMS) REGULATION



Occupational Safety and Health Branch  
Labour Department



OCCUPATIONAL SAFETY & HEALTH COUNCIL

# Corrigendum to A Guide to the Factories and Industrial Undertakings

## (Suspended Working Platforms) Regulation (Year 2004 edition)

(22 January 2024)

Item	Section	Current Version	Amendment
1	7.1	<p><b>Offences by owners</b></p> <p>The owner, if he is convicted of an offence under:-</p> <p>(a) Sections 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15(1), 15(2), 16, 18, 19, 20 or 23, shall be liable to a fine of \$200,000 and to imprisonment for 12 months;</p> <p>(b) Sections 15(3), 17, 22, 24, 25 or 26 shall be liable to a fine of \$50,000.</p>	<p><b>Offences by Owners</b></p> <p>An owner who contravenes: —</p> <p>(a) section 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15(1), 15(2), 16, 18, 20 or 23 commits an offence and is liable on conviction to a fine of \$400,000 and to imprisonment for 12 months;</p> <p>(b)(i) section 15(3), 17 or 22(a) commits an offence and is liable on conviction to a fine at level 6 (currently \$100,000);</p> <p>(ii) section 19(1) commits an offence and is liable on conviction to a fine of \$200,000 and to imprisonment for 12 months;</p> <p>(iii) section 19(2) commits an offence and is liable on conviction to a fine at level 6 (currently \$100,000) and to imprisonment for 12 months;</p> <p>(iv) section 22(b) commits an offence and is liable on conviction to a fine of \$400,000; or</p> <p>(v) section 24, 25 or 26 commits an offence and is liable on conviction to a fine at level 4 (currently \$25,000).</p>

Item	Section	Current Version	Amendment
2	7.2	<p><b>Offence by Employees and Other Persons</b></p> <p>A person, if he is convicted of an offence under:-</p> <p>(a) Section 28(1), shall be liable to a fine of \$50,000 and to imprisonment for 6 months; and</p> <p>(b) Section 28(2), shall be liable to a fine of \$50,000.</p>	<p><b>Offences by Employees and Other Persons</b></p> <p>An employee or other person who contravenes: —</p> <p>(a) section 28(1), commits an offence and is liable on conviction to a fine of \$150,000 and to imprisonment for 6 months; and</p> <p>(b) section 28(2), commits an offence and is liable on conviction to a fine of \$150,000.</p>

- End -

This guidebook is prepared by the  
Occupational Safety and Health Branch  
Labour Department

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*This Edition*

*November 2004*

This guidebook is issued free of charge and can be obtained from offices of the Occupational Safety and Health Branch, Labour Department. It can also be downloaded from <http://www.labour.gov.hk/eng/public/index.htm>. For enquiries about addresses and telephone numbers of the offices, please call 2559 2297.

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**A GUIDE TO THE FACTORIES  
AND INDUSTRIAL UNDERTAKINGS  
(SUSPENDED WORKING  
PLATFORMS)  
REGULATION**

## 1. Introduction

This booklet outlines the main provisions of the Factories and Industrial Undertakings (Suspended Working Platforms) Regulation.

This Regulation lays down legal requirements for general safety features, testing and examination, and proper use of suspended working platforms used for carrying persons to work at height.

This guide sets out briefly the provisions of Suspended Working Platforms Regulation and explains the law in simple language. It is also designed that besides serving as a handy reference, it also serves as a checklist of matters requiring attention.

This guide should be read in conjunction with 'A Guide to the Factories and Industrial Undertakings Ordinance (Sections 6A and 6B) - Know Your General Duties' which imposes general duties on proprietors and persons employed with regard to the health and safety at work in industrial undertakings.

While every care has been exercised in the preparation of this guide, the Suspended Working Platforms Regulation remains the sole authority for the provisions of the law.

## 2. Definitions

Except where the context otherwise requires the terms in the Regulation are defined as follows:-

"climber" means a lifting appliance through which a suspension rope passes which is controlled either by friction grips or by turns of the rope round drums within the appliance and the lower end of which rope is not anchored to the climber; 3(1)

"competent examiner", in relation to the carrying out of any thorough examination or load test and thorough examination required by this Regulation, means a person who is:- 3(1)

- (a) appointed by the owner required by this Regulation to ensure that such thorough examination or load test and thorough examination is carried out;
- (b) a registered professional engineer registered under the Engineers Registration Ordinance (Cap. 409) within a relevant discipline specified by the Commissioner; and
- (c) by virtue of his previous experience, competent to carry out such thorough examination or load test and thorough examination;

"competent person", in relation to any duty to be performed by such a person under this Regulation, means a person who is:- 3(1)

- (a) appointed by the owner to ensure that the duty is carried out; and
- (b) by reason of substantial training and practical experience, competent to perform the duty;

"construction site" means a place where construction work is undertaken and also any area in the immediate vicinity of any such place which is used for the storage of materials or plant used or intended to be used for the purpose of the construction work; 3(1)

"lifting appliance" includes a winch, climber, chain block, hoisting block, pulley block or gin wheel used for raising or lowering, or as a means of suspension of, a suspended working platform; 3(1)

"lifting gear" includes a chain sling, wire rope sling or similar gear and a ring, link, hook, shackle, swivel or eyebolt; 3(1)

"maintain" means maintain in safe working order and in good repair; 3(1)

"owner" in relation to any suspended working platform, includes the lessee or hirer thereof, and any overseer, foreman, agent or person in charge or having the control or management of the suspended working platform, and the contractor who has control over the way any construction work which involves the use of suspended working platform is carried out and, in the case of a construction site, includes the contractor responsible for the construction site; 3(1)

"repair" includes renewal, alteration or addition; 3(1)

"safe working load", in relation to a suspended working platform, means the safe working load for operating it as specified in the current certificate of thorough examination or load test and thorough examination given by a competent examiner; 3(1)

"slung scaffold" means a scaffold suspended by means of lifting gear, ropes or chains or rigid members and not provided with means of raising or lowering by a lifting appliance or similar device; 3(1)

"suspended working platform" means a scaffold (not being a slung scaffold) or a working platform suspended from a building or structure by means of lifting gear and capable of being raised or lowered by lifting appliances (but does not include a boatswain's chair or similar device), and includes all lifting appliances, lifting gear, counterweights, ballast, 3(1)

outriggers, other supports and the whole of the mechanical and electrical apparatus required in connection with the operation and safety of such a scaffold or working platform.

For the purpose of this Regulation, a contractor is responsible for a construction site if he is undertaking construction work there or, where there is more than one contractor undertaking construction work at the site, if he is the principal contractor undertaking construction work there. 3(2)

### **3. Suspended Working Platform**

#### **3.1 Construction and Maintenance**

A suspended working platform shall be of good design and construction, adequate strength and made of sound material and free from patent defect. 4

A suspended working platform shall be properly installed or assembled, and it shall be properly maintained.

#### **3.2 Anchorage and Support**

Adequate arrangements shall be made for fixing and anchoring the appliance to secure its safety. 5(1)

A suspended working platform shall be adequately and securely supported. Every structure supporting it shall be of good construction and adequate strength, of sound materials and free from patent defect.

All outriggers of a suspended working platform shall be of adequate length and strength. They shall be properly installed and supported. 5(2)

All outriggers of a suspended working platform shall be firmly anchored at the inner ends and securely fastened to any ballast or counterweights.

#### **3.3 Suspension**

Adequate arrangements shall be made to prevent undue tipping, tilting or swinging of the platform and to secure it to prevent undue horizontal movement while it is being used. The points of suspension shall be at adequate horizontal distances from the face of the building or other structure so as to prevent the suspended working platform from coming into contact with such face. 6

Only wire ropes or chains shall be used for the raising, lowering and suspension of



the platform and they shall be securely attached to the outriggers or other supports. They shall be of such length that the platform is capable of being lowered to the ground or a safe landing place.

### **3.4 Counter balance and Counterweights**

Water or other liquids, earth, clay, sand, chippings or aggregates shall not be used as counterweights of a suspended working platform. 7(a)

Every portable counterweights shall have its weight permanently and distinctly stamped, engraved or embossed thereon. 7(b)

All counterweights shall be securely attached at the inner end of the outriggers to prevent tampering by any person and they shall be not less than three times the weight necessary to balance the load on the projecting part of the outriggers when the platform is fully loaded. 7(c)  
and  
7(d)

### **3.5 Platforms**

The platform of a suspended working platform shall be:- 8

- (a) at least 440 millimetres wide and of sufficient length to allow the number of persons using it to do so safely;
- (b) except to the extent necessary for drainage, either closely boarded, planked or plated;
- (c) provided on all sides with toe boards placed at a height not less than 200 millimetres above its floor level; and
- (d) provided on all sides with guard-rails of adequate strength. The guard-rails shall be so positioned that the top guard-rail is at a height between 900 millimetres and 1 150 millimetres above the floor level and the lowest guard-rail is not more than 700 millimetres above the top of the toe board.

### **3.6 Safe means of Access**

Sufficient safe means of access and egress shall be provided to the platform of the suspended working platform. 9(a)

Sufficient safe means of access shall be provided to those parts of the installation of the suspended working platform requiring periodic inspection or maintenance. 9(b)

### **3.7 Drums and Pulleys**

Every drum or pulley on which a rope is carried shall be of sufficient diameter and shall be of such design for the rope used. 10(a)

Every rope which terminates at the winding drum of a suspended working platform shall be properly secured to the drum. The ropes shall be long enough so that, at all times, at least 2 turns of the rope shall remain on the drum. 10(b)

### **3.8 Brakes**

Every winch, climber or similar devices of a manually operated suspended working platform shall be provided with an efficient brake which comes into operation when the operating handle or lever is released. 11(a)

Every winch, climber or similar devices of a power operated suspended working platform shall be provided with 2 independent and efficient braking systems. Each of which is capable of preventing the suspended working platform from falling out of control or in a dangerous manner. 11(b)

### **3.9 Control Levers, Switches, etc.**

Every lever, handle, switch, or other device used for controlling the operation of any part of the suspended working platform shall be provided with a suitable spring or other locking arrangement to prevent accidental movement or displacement (unless the lever, handle, switch or other device is so placed as to prevent accidental movement or displacement). 12(a)

The lever, handle, switch or other device shall have clear markings to indicate its purpose and the mode of operation. 12(b)

### **3.10 Protection of Climbers**

Every winch, climber or similar devices of the suspended working platform shall be adequately protected against the effect of weather, dust or material likely to cause damage to them that can result in a malfunction. 13

### **3.11 Safety Ropes and Safety Devices**

A safety rope having an automatic safety device mounted on it shall be provided at each suspension point of a suspended working platform such that the safety rope with the automatic safety device will support the platform if the primary suspension rope, the winch, the climber or any part of the mechanism for raising or lowering the platform fails. 14(1)

The requirement to provide a safety rope and an automatic safety device shall not apply when:- 14(2)

- (a) the platform is supported on 2 independent suspension wire ropes at or near each end such that, in the event of the failure of one rope, the other rope is capable of sustaining the weight of the working platform and its load and prevent it from tilting.
- (b) there is a system incorporated into the platform, which operates automatically to support the platform and its load in the event of the failure of the primary suspension rope.

The safety rope and the automatic safety device shall be properly maintained and kept in good working order. 14(3)

## **4. Safety Precaution and Operation**

### **4.1 Safety Belts, Lifelines, etc.**

A safety belt and an independent lifeline or an anchorage with fittings shall be provided to each person using the suspended working platform. 15(1)

Each safety belt, lifeline, anchorage and fitting shall be properly maintained and shall be of such a design and so constructed as to prevent serious injury in the event of a fall to any person using it.

Every person carried on a suspended working platform shall wear a safety belt that is attached to the independent lifeline or an anchorage with fittings. 15(2)

A notice in English and Chinese in the following form shall be displayed prominently on the suspended working platform:- 15(3)

"Every person riding on a suspended working platform shall wear a safety belt properly attached to an independent lifeline or an appropriate anchorage"

"吊船上的人員須佩戴安全帶；安全帶須繫於獨立救生繩上或穩固的繫穩物上"

### **4.2 Erection, Dismantling and Alteration**

A suspended working platform shall not be erected or dismantled; or the structure, as originally designed, shall not be altered except under the supervision of a competent person. 16

### **4.3 Trained and Competent Workers**

Every person working on a suspended working platform shall:- 17(1)

- (a) be at least 18 years old;
- (b) have undergone training that is either recognized by the Commissioner for Labour or provided by the manufacturer of the suspended working platform or its local agent;
- (c) have obtained a certificate in respect of such training from the person who provided the training.

The training shall cover:-

- (a) general construction of the suspended working platform; and
- (b) how to operate it safely.

Section 17(1) does not apply where a person is undergoing training in working on a suspended working platform and he is doing so under the supervision of a person who meets the requirements specified in the Section 17(1). 17(2)

### **4.4 Use in Bad Weather Conditions**

No suspended working platform shall be used under weather conditions likely to endanger its stability or cause danger to the persons carried thereon. 18(1)

After exposure to weather conditions likely to have affected the stability of the suspended working platform:- 18(2)

- (a) the suspended working platform shall be load tested and thoroughly examined by a competent examiner as soon as practicable thereafter and before it is again used; and
- (b) in the event of the anchorage, ballast, counterbalance or supports being found on examination to be unsafe, steps shall be taken to ensure again the stability of the suspended working platform.

## **5. Inspection, Testing and Examination**

### **5.1 Inspection**

Every suspended working platform shall be inspected in the immediately preceding 7 days before its use by a competent person. 19(1)(a)

A certificate in the approved form, i.e. Form 1, in which the competent person has made a statement to the effect that it is in safe working order, shall be obtained from the competent person. 19(1)(b)

In addition to the requirement in Section 19(1), all suspension ropes and safety ropes shall be inspected and found in safe working condition by a competent person prior to commencement of daily work. 19(2)(a)

A notice in English and Chinese in the following form shall be prominently displayed on the platform:- 19(2)(b)

"All wire ropes shall be inspected prior to commencement of daily work"  
" 每日開工前須檢查所有繩索 "

## **5.2 Testing, thorough Examination including keeping of records on such testing and examination, please see table on page 11**

### **5.3 Duties of competent examiner**

After thorough examination or test and thorough examination, the competent examiner shall deliver the certificate or relevant report to the owner within 28 days. 21(1)

If the competent examiner discovers that certain repairs should be carried out before use, he shall immediately inform the owner and deliver a report to the owner within 14 days. 21(2)

A copy of that report shall be delivered to the Commissioner for Labour within 14 days.

Where the competent examiner concludes that the suspended working platform is safe but will require repairs before the next certificate, he shall note that fact on the certificate and shall send a copy of it to the Commissioner for Labour. 21(3)

### **5.4 Marking of Safe Working Load and Number of Persons Allowed**

The platform of a suspended working platform shall be clearly and legibly marked with the following:- 22(a)

- (i) the safe working load;
- (ii) maximum number of persons allowed; and
- (iii) appropriate mark to distinguish it from other similar platform.

The safe working load of a suspended working platform shall not be exceeded except when tests of such appliance are being done by competent examiner. 22(b)

The maximum number of persons carried shall not be exceeded when the suspended working platform is used.

### **5.5 Construction of Wire Rope**

A wire rope shall not be used for raising or lowering, or as a means of suspension or as a safety rope if in any length of 10 diameters, the total number of visible broken wires exceeds 5% of the total number of wires in the rope. 23

A wire rope shall not be used if there is any kink, distortion, marked signs of wear or corrosion in the rope.

## **6. Miscellaneous**

### **6.1 Keeping of records of Maintenance**

The records of maintenance shall be kept in a safe place. They shall be kept for a period of at least 6 years after the date on which the suspended working platform is taken out of use. The records of maintenance shall be made available for inspection by an occupational safety officer at all reasonable times. 24

### **6.2 Keeping and Displaying of Reports**

The certificates or reports in respect of any thorough examination and load test, or thorough examination shall be kept for a period of 3 years after the date the certificate or reports are received. 25(1)

A copy of the most recent certificate or report shall be displayed on the suspended working platform. 25(2)

If a suspended working platform is taken out of use, the owner shall keep the most recent certificates or reports in a safe place for a period of at least 2 years after the date on which it was taken out of use. 25(3)

The certificates or reports shall be made available for inspection by an occupational safety officer at all reasonable time. 25(4)

### **6.3 Reports or Records to be furnished to Occupational Safety Officer**

A copy or an extract from any record or report shall be delivered to an occupational safety officer upon his request in writing within such period (being not less than 7 days) as may be specified in the request. 26

### **6.4 Prohibitions**

No person shall tamper or interfere with or render inoperative any safety rope and automatic safety device. 28(1)

No person shall use a suspended working platform unless he wears a safety belt and keeps it attached to the lifeline or other anchorage. 28(2)

## **7. Offences and penalties**

### **7.1 Offences by owners**

The owner, if he is convicted of an offence under:- 29(1)

- (a) Sections 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15(1), 15(2), 16, 18, 19, 20 or 23, shall be liable to a fine of \$200,000 and to imprisonment for 12 months;
- (b) Sections 15(3), 17, 22, 24, 25 or 26 shall be liable to a fine of \$50,000.

### **7.2 Offence by Employees and Other Persons**

A person, if he is convicted of an offence under:- 30

- (a) Section 28(1), shall be liable to a fine of \$50,000 and to imprisonment for 6 months; and
- (b) Section 28(2), shall be liable to a fine of \$50,000.

### **7.3 Offence by Competent Examiners**

Any competent examiner who, having carried out thorough examination or any load test and thorough examination, is convicted of an offence under Section 21, shall be liable to a fine of \$50,000. 31(1)

Any such competent examiner who delivers to an owner any report which is to his knowledge false as to a material particular shall be guilty of an offence and shall be liable on conviction to a fine of \$200,000 and to imprisonment for 12 months. 31(2)

## 8. Code of Practice

The Labour Department has published “Code of Practice for Safe Use and Operation of Suspended Working Platforms”. It provides practical guidance to the owner of a suspended working platform. The Code of Practice is issued free of charge and can be obtained from offices of the Occupational Safety and Health Branch.

### Frequency of Test, Examination and Inspection

Legal Provision	Load Test and Thorough Examination	Thorough Examination	Weekly Inspection	Report Form
Section 20(1)	_____	at least once in the preceding 6 months before its use	_____	Form 2
Section 20(2)	during the preceding 12 months before its use	_____	_____	Form 3
Section 20(3)	before use after substantial repair, re-erection including relocation, change in anchoring or supporting, failure or collapse	_____	_____	Form 3
Section 19(1)	_____	_____	Within the preceding 7 days before its use	Form 1



Name of Owner

擁有人姓名：.....

.....

.....

Address of Installation

安裝地址：.....

.....

.....

工廠及工業經營（吊船）規例

### 吊船的每週檢查證明書

本表格乃由勞工處處長就工廠及工業經營（吊船）規例第19(1)條的需要而認可

[section 19(1)]  
(規例第19(1)條)

## FORM 1

表格一

..... FACTORIES AND INDUSTRIAL UNDERTAKINGS (SUSPENDED WORKING PLATFORMS) REGULATION

### CERTIFICATE OF WEEKLY INSPECTIONS OF SUSPENDED WORKING PLATFORM

Form approved by the Commissioner for Labour for the purposes of Section 19(1) of the Factories and Industrial Undertakings (Suspended Working Platforms) Regulation

Description of suspended working platform and identification mark 吊船的說明及識別標記	Date of inspection 檢查的日期	Result of inspection (covering all lifting appliances and gear, the working platform, counter-balance, ballast, outriggers, anchoring, supporting or fixing arrangements, all mechanical and electrical apparatus and safety devices) State whether in safe working order 檢查結果 (包括所有起重機械及裝置、工作平台、平衡系統、壓重物、支撐物、錨定、支撐或固定安排、所有機電器具及安全裝置) 證明是否處於安全操作狀態。	Name, signature and designation of the competent person who made the inspection 進行檢查的合資格的人的姓名、簽署及職銜
(1)	(2)	(3)	(4)

An owner shall ensure that a suspended working platform is not used for carrying persons unless he has obtained a certificate of weekly inspection signed by a competent person stating that the suspended working platform is in safe working order. Otherwise, he commits an offence and is liable on conviction to a fine of \$200,000 and to imprisonment for 12 months.

在未取得合資格的人簽署的每週檢查證明書，述明吊船處於安全操作狀態，擁有人如使用該吊船載人，即屬犯罪；一經定罪，可處罰款二十萬元及監禁十二個月。

Name of Owner  
 擁有人姓名：.....

**FORM 2**  
**表格二**

[section 20(1)]  
 (規例第20(1)條)

**FACTORIES AND INDUSTRIAL UNDERTAKINGS (SUSPENDED WORKING PLATFORMS) REGULATION**  
**CERTIFICATE OF THOROUGH EXAMINATION OF SUSPENDED WORKING PLATFORM**

*Form approved by the Commissioner for Labour for the purposes of Section 20(1) of the Factories and Industrial Undertakings (Suspended Working Platforms) Regulation*

Address of Installation

安裝地址：.....  
 .....

工廠及工業經營 (吊船) 規例  
**吊船的徹底檢驗證明書**

本表格乃由勞工處處長就工廠及工業經營 (吊船) 規例第20(1)條的需要而認可

Description of suspended working platform e.g. identification mark, dimensions of working platform, safe working load, maximum number of persons that can be carried safely.	Date of thorough examination 徹底檢驗的日期	Result of thorough examination 徹底檢驗結果	
		Specify repairs required to enable the suspended working platform to be used safely. If no such repairs are required, state "None". 列明所需修理致能安全地使用此吊船。如無需要修理，則填寫“無”。	Specify repairs (other than those listed in column (3)) required before the issue of the next certificate. If no such repairs are required, enter "None". 列明在下次發證明書前所需的修理 (除卻那些在第三欄內所列舉的修理)。如無需要修理，則填寫“無”。
(1)	(2)	(3)	(4)
			(5)

I hereby certify that the suspended working platform described in this certificate was thoroughly examined by me on .....

茲證明本人於.....年.....月.....日徹底檢驗本證明書所述的吊船。

Name and signature of Registered Professional Engineer  
 註冊專業工程師姓名及簽署

Qualification  
 資格

Date of issue  
 簽發日期

Discipline  
 界別

Any competent examiner who delivers to an owner a certificate or report which is to his knowledge false as to a material particular commits an offence and is liable on conviction to a fine of \$200,000 and to imprisonment for 12 months.

任何合資格檢驗員，如向擁有人提交他自知有虛假項的證明書或報告，即屬犯罪；一經定罪，可處罰款二十萬元及監禁十二個月。

**FORM 3**  
**表格三**

[section 20(2) & (3)]  
[ 規例第 20(2)條及(3)條 ]

FACTORIES AND INDUSTRIAL UNDERTAKINGS (SUSPENDED WORKING PLATFORMS)  
REGULATION

**CERTIFICATE OF LOAD TEST AND THOROUGH  
EXAMINATION OF  
SUSPENDED WORKING PLATFORM**

*Form approved by the Commissioner for Labour for the purposes of Section 20(2) & (3) of the  
Factories and Industrial Undertakings (Suspended Working Platforms) Regulation*

工廠及工業經營 (吊船) 規例

**吊船的負荷測試及徹底檢驗證明書**

本表格乃由勞工處處長就工廠及工業經營 (吊船) 規例第 20(2)及(3)款的需要而認可

1. Name of owner of the suspended working platform. 吊船擁有人姓名。	
2. Address of installation of the suspended working platform. 吊船的安裝地址。	
3. (a) Description of suspended working platform, e.g. identification mark, mode of suspension, dimensions of platform etc. 吊船的說明，例如識別標記、懸吊形式、工作平台的尺寸等。  (b) Date of manufacture (if ascertainable) 製造日期 (如能確定)	

<p>4. Design and construction - 設計及構造——</p> <p>Is the suspended working platform of good design and construction, of adequate strength, made of sound material and properly installed? 吊船的設計及構造是否良好、強度是否足夠、物料是否質佳及是否妥為安裝？</p> <p>State "Yes" or "No", If "No", specify what defects have been found. And state the suspended working platform is not in safe working order in paragraph 9 below. 述明“是”或“否”。如屬“否”，則列舉其毛病所在。並於下述第九段內，述明吊船不是處於安全操作狀態。</p>	<p><i>Note:</i> Details of any renewals or alternations required should be given in paragraph 7 below. <i>附註：</i> 如需要進行任何更換或修改工程，應將詳情註明於下述第7段。</p>
<p>5. Are the following parts of the suspended working platform in safe working order? 下列吊船的部分是否處於安全操作狀態？</p> <p>State "Yes" or "No". 述明“是”或“否”。</p> <p>(a) anchorage and support. 錨定及支持。</p> <p>(b) suspension. 懸吊。</p> <p>(c) counterbalance and counterweights. 平衡系統及衡重物。</p> <p>(d) platform. 工作平台。</p> <p>(e) access to and egress from the suspended working platform. 吊船的進出途徑。</p> <p>(f) drums and pulleys. 鼓及滑輪。</p> <p>(g) brakes. 制動器。</p>	

<p>(h) control levers, switches or other operating devices. 控制桿、開關掣或其他操作器材。</p> <p>(i) winches, climbers or other lifting appliances. 絞車、爬升器或其他起重機械。</p> <p>(j) safety ropes and safety devices (if applicable under Section 14, state 'Yes' or 'No', If not, state 'N.A.'). 安全纜索及安全器材 (如根據規例第 14 條適用、述明"是"或"否"。如不適用，述明"不適用")。</p> <p>(k) Other parts. 其他部份。</p>	
<p>6. Test load applied (tonne). 測試時使用的負荷 (公噸)。</p>	
<p>7. Specify repairs, renewals or alterations required to enable the suspended working platform to be used safely. If no such repairs, renewals or alterations are required, enter "None". 列明所需修理、更換或修改工程致能安全地使用此吊船。如無需要修理、更換或修改，則填寫"無"。</p>	
<p>8. Specify repairs (other than those listed in paragraph 7) required before the issue of the next certificate. If no such repairs are required, enter "None". 列明在下次發證明書前所需的修理 (除卻那些在第7段內所列舉的修理)。如無需要修理，則填寫"無"。</p>	

<p>9. State whether the suspended working platform is in safe working order.          述明吊船是否處於安全操作狀態。</p>	
<p>10. Safe working load (tonne).          安全操作負荷（公噸）。</p>	
<p>11. Specify the maximum number of persons that can be carried safely.          列明安全運載的最多人數。</p>	
<p>12 Other observations.          其他觀察。</p>	

I certify that on . . . . . I load tested and thoroughly examined this suspended working platform and that the foregoing is a correct report of the result.  
 茲證明本人曾於 . . . . .年 . . . . .月 . . . . .日為此吊船進行了負荷測試及徹底檢驗，而前文所述的測試及檢驗結果是正確的。

Name and Signature of Registered Professional Engineer . . . . .  
 註冊專業工程師的姓名及簽署

Qualification . . . . .  
 資格

Discipline . . . . .  
 界別

Name and address of person, company, or association by whom the person conducting the test and examination is employed.  
 僱用執行此項測試及檢驗的人士、公司或機構的姓名或名稱及地址。 } . . . . .  
 . . . . .

Date of issue . . . . .  
 簽發日期

Any competent examiner who delivers to an owner a certificate or report which is to his knowledge false as to a material particular commits an offence and is liable on conviction to a fine of \$200,000 and to imprisonment for 12 months.  
 任何合資格檢驗員，如向擁有人送交他自知有虛假要項的證明書或報告，即屬犯罪；一經定罪，可處罰款二十萬元及監禁十二個月。

## Useful Information

For enquiry about the contents of this guidebook or advice on occupational safety and health, you can contact the Occupational Safety and Health Branch of the Labour Department through:

Telephone number : 2559 2297 (auto-recording after office hours)

Fax : 2915 1410

E-mail : [enquiry@labour.gov.hk](mailto:enquiry@labour.gov.hk)

Information on the services offered by the Labour Department and on major labour legislation can also be found by visiting our Homepage at <http://www.labour.gov.hk>.

Information on the services offered by the Occupational Safety and Health Council can be obtained through hotline 2739 9000.