




CHAPTER 5

Useful Information

1. Employment Agencies Administration (EAA), Labour Department

 Enquiries on application procedures regarding employment agency licences and the legislation governing the operation of employment agencies

 2115 3667


 2115 3756


 Unit 906, 9 / F, One Mong Kok Road Commercial Centre, 1 Mong Kok Road, Kowloon

 http://www.labour.gov.hk/eng/service/content4_2.htm

 ea-ee@labour.gov.hk

2. Telephone Enquiry Hotline (Handled by '1823'), Labour Department


 General enquiries on labour legislation and services of the Labour Department, public may also obtain the application forms for employment agency licence by fax


 2717 1771


 <http://www.labour.gov.hk>

 enquiry@labour.gov.hk

3. Labour Relations Division, Labour Department

 Providing in-person consultation service to employers and employees on matters relating to conditions of employment and their rights and obligations under the Employment Ordinance

 Providing voluntary conciliation service to employers and employees to help settle their disputes and claims

 Offices of Labour Relations Division:

Hong Kong East	12 / F, Cityplaza Three, 14 Taikoo Wan Road, Taikoo Shing, Hong Kong
Hong Kong West	3 / F, Western Magistracy Building, 2A Pokfulam Road, Hong Kong
Kowloon East	UGF, Trade and Industry Tower, 3 Concorde Road, Kowloon
Kowloon West	Room 1009, 10 / F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Sham Shui Po, Kowloon
Kowloon South	2 / F, Mongkok Government Offices, 30 Luen Wan Street, Mongkok, Kowloon

Kwun Tong	Units 801-806, 8/F, Tower 1, Millennium City 1, 388 Kwun Tong Road, Kwun Tong, Kowloon.
Tsuen Wan	5 / F, Tsuen Wan Government Offices, 38 Sai Lau Kok Road, Tsuen Wan, New Territories
Kwai Chung	6 / F, Kwai Hing Government Offices, 166 - 174 Hing Fong Road, Kwai Chung, New Territories
Tuen Mun	Unit 2, East Wing, 22 / F, Tuen Mun Central Square, 22 Hoi Wing Road, Tuen Mun, New Territories
Shatin & Tai Po	Rooms 304-313, 3 / F, Sha Tin Government Offices, 1 Sheung Wo Che Road, Sha Tin, New Territories


4. Job Vacancy Processing Centre, Labour Department


 Posting job vacancy information for employment agencies for free

 2503 3377

 <http://www.jobs.gov.hk>

5. Information and Liaison Section, Immigration Department

 2824 6111


 2877 7711


 2nd Floor, Immigration Tower, 7 Gloucester Road, Wan Chai, Hong Kong

 <http://www.immd.gov.hk>

 enquiry@immd.gov.hk

6. Office of the Privacy Commissioner for Personal Data

 2827 2827

 2877 7026


 12 / F, Sunlight Tower, 248 Queen's Road East, Wan Chai, Hong Kong


 <http://www.pcpd.org.hk>

 enquiry@pcpd.org.hk


7. Independent Commission Against Corruption


 Corruption Prevention Advisory Service

 2526 6363

 2522 0505

 cpas@cpd.icac.org.hk

 Report of corruption

 2526 6366

 Hong Kong General Post Office Box 1000


8. Application forms for employment agency licence

 The public may download the relevant forms from the following websites

 <http://www.info.gov.hk/forms> or

 <http://www.labour.gov.hk/eng/public/guide>

9. Employment Agencies Portal

 A one-stop platform for the public to gain access to information relating to regulation of employment agencies in Hong Kong

 <http://www.eaa.labour.gov.hk>