Brief CV/ Online Resume/ Upload Resume

In "My Resume", registered job seekers may save the following three types of resumes and send any one of them to employers whose vacancies accept "Online Application":

(1) Brief CV - A Brief CV is automatically generated based on information of registered job seeker's profile and can be used for online application.

Ny Brief CV English Name Chinese Name Contact Teliphone E-mail	SAARLE Sangle testifitest.com	
Education level & Qualification	Secondary 1	
Recent Work Experience		
Language Ruency		
Skills.		

(2) Online Resume - Registered job seekers can choose "Build Resume"

to build Online Resume.



Job Alert

Registered job seekers can save job search criteria and subscribe to Job Alert. You will then regularly receive through email 10 most recent and suitable job vacancies matched for you from our database.

J	ob Alert
	Now job search is as easy as a finger click, Just save your search criteria and subscribe to Job Alert. We will regularly match jobs for you among our huge database of various positions. The matched jobs will be emailed to you.

Mobile Application

The Interactive Employment Service mobile application is available in iOS version and Android version. Please visit App Store/ Google Play/ Huawei AppGallery or use the following QR code to download the free application. For system requirements of different versions, please browse https://www.jobs.gov.hk/en/MobileApp/ for details.





User Registration

Entering the Interactive Employment Service Website

Type https://www.jobs.gov.hk in the URL address bar to enter the Interactive Employment Service website. Select language at the top right corner.

You may use different functions or view different information on our website by using the floating menu (Job Seeker, Employer and Information).

lob Seeke	r * Employer * Inform	ation *		
	User Area User Registration User Login Reget Parenood My-Objeet Jons Report Funch Wright Resoft Funch Wright Resoft Funch Wright Resoft Funch Wright Resoft Functione Jon Hundrigh Statuse Vacang Search Temmed Dastbudden Log	Construction of the second sec	Dedicated Webpages on Vacancies Beryc Cers & Navalinstein Service Settor Vacancies Comarciolo Navatories Comarciolo Navatories Chersel Dolavity Vacancies Chersel Dolavity Vacancies Naralis Indory Vacancies Vacancies of Engineerie Pogenere for the Eldery and the Molte August Vacancies of Engineerie Regularismet du Chines Commentories United	Declicated Webpages Declicated Webpages Territory Declicates Webpage to Ethic Mentile Declicates Webpage in Declicates Webpage in Careford Declicates Webpage in Realt Declicates Webpage in Declicates Declicates Webpage in Declicates Webpage in Declicates Declicates Webpage in Declicates Webpage in Dec

Vacancy Search

Quick Search

You may start with clicking "Job Seeker" on the top left corner on any pages. Then, choose "Quick Search" under "Job Search". Simply type in keyword(s) and/or choose your search criteria in Job Type, Industry, Working Location and/or Salary. Click "Search" to view the list of relevant job vacancies.



Advanced Search

You may access the "Advanced Search" function by clicking "Job Seeker" on the top left corner on any pages and choosing "Advanced Search" under "Job Search". You may make use of this function to search job vacancies by inputting a Job Order Number or keyword(s), and/or other search criteria like salary, relevant experience in the search form and then press "Search".

iob Order Number / Keyword Search	Search	Keyword tob Criter Number
lob Type	All Job Types	v
Position	All Positions	
hduithy		•
hdustry Vorking Location	40 Incolore In Hong Gog 44 Canada- - Centra Datest - Canada Dat	Display none succession Display none sources Display none sources

Lists of Vacancies

You may make use of the three dedicated categories under "Lists of Vacancies" on the main page, i.e. the "Job Type", "Industry" and "Working Location", to search jobs.

A 10 10 10 10					
Job Type		 Accounting 	 Delivery Worker 	 Merchandiser 	 Technician
Industry Working Location	•	Cleaner Cleaner Cleaner Clerk Computer and Information Technology Construction/Survey	Design / Draftsworker Domestic Helper Driver Engineering Labourer Management /	Crece resistant Production / Factory Receptionist Secretary Security Guard Stockkeeper Tockkeeper	Typist Typist Other Professional/ Associate Professional Others
		Cook/Walter Customer Service	Marketing Representative / Sales	 Teacher / Tutor 	List of Job Titles

Job Calendar

Click on the date on the Job Calendar on the main page to view the job vacancies (NOT including Government Non-Civil Service Contract Post) posted on that date.



You may choose "Job Seeker" under "User Registration" on the top right corner on the main page.



Read the statement of purposes, and then complete the registration by entering personal data such as education, job preference and work experience according to the instruction.

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PLEASE NOTE THE FOLLOWING BEFOR	RE YOU REGISTER:
We offer our service to job seekers wit false in a material particular may be a	to are legally employable in Hong Kong. You should provide us with true and correct information. Knowingly and wilfully provision of a statemen countable for criminal labilities.
Form filling with IAM Sm	art e-ME
More info of IAM Smart >	
Note: " Mandatory Fields	
Are you legally employable in Hong Ko	ong?* O Yes O No
Title *	O Mr O Ms
English Name on HIGD Card *	
Chinese Name on HIGD Card	

After registration, you can enjoy the employment services offered by the Labour Department including:

- Services of the Telephone Employment Service Centre (Hotline : 2969 0888);
- (2) Services of job centres across the territory;
- (3) Saving your job search criteria, building/ uploading your resume and subscribing job alert etc.; and
- (4) Keeping your job related information at our website for employers' review.

Update Profile

Registered job seekers can go to "My Profile" to amend the registration record.

	2	3	•	5	6	0
Personal Particulars	Education	Job Preference	Work Experience	Language	Skills	Others
Apart from the mandatory fiel you in the job search.	ds, please provide the	information in Step 2 to 7 as	far as possible, especially your	Education, Job Preference	and Work Experience, so t	that we can better assi
Note: *Mandatory Fields						
English Name on HKID Card *	SA	MPLE				
Chinese Name on HIQD Card						
Login Name *	Sar	nple				
Dute of Birth *	200	0-01-01				