Foreword

Every summer vacation, many students look for summer jobs hoping to gain pocket money and working experience. With limited life experience and eager to seek jobs, they will easily fall prey to criminals’ devious employment traps to cheat them of money, steal their personal data or even bait them into illegal activities.

When facing unfamiliar recruitment process and procedures, students should stay alert and vigilant. Before taking up any job offer, they have to understand the job nature thoroughly and assess whether they can meet the job requirements. Never be lured by exceptionally high salary or you may get cheated of money or misled to committing crimes.

Being fresh job seekers, many students may try out any jobs that come by. They must pay attention to industrial safety and avoid taking up dangerous work, such as construction work, operation of heavy machinery, handling of chemical and corrosive substances, work processes involving extremely high temperatures, etc. Never use unsafe equipment provided by employers and strictly follow all safety regulations at work.

Little Summer Job Detectives Remind You: Stay Alert when Seeking Jobs.

Watch Out for Employment Traps.

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Luring Job Seekers to Pursue Further Studies

Stay alert if you are told to pay fees for training classes or any courses in order to obtain the qualifications or skills required for a position. This may be a bogus recruitment to cheat you of money.

High Pay Scams

Some direct sales companies attract job seekers by advertising a variety of handsome pay posts. They then coax the job seekers to buy goods and join the sales business during job interviews and recruitment talks. Operating by hierarchical sharing of commission, these companies also require job seekers to recruit new scheme members (including their relatives and friends). Profits are made mainly through recruiting lower-tier staff rather than selling products, forming a pyramid of extortion down the tiers. They may even persuade job seekers to get an overdraft through their credit card accounts or to borrow money from financial institutions. Job seekers will suffer huge loss when sales are sluggish subsequently. Some may eventually go into bankruptcy if they fail to repay the loan and interest.

Vice Traps

Don’t assume vice traps are easy to spot and take it lightly. Sometimes it may be true that no working experience is required, or that you can travel to places, or that your pay will be received in a short time. Job seekers should check the company background, business nature, job duties and working environment before applying for a job. If you have any doubt, ask colleagues or family members and read the contract terms carefully before signing any document.

Charging Unreasonable Fees

Some swindlers use the pretext of recruitment to impose unreasonable fees and charges on job seekers, such as registration fee, data processing fee, administration fee and documentation fee, etc. Think twice and discuss with your friends and family members if you are asked to pay fees of any kind to get a job.

Financial and Investment Scams

Some swindlers pose themselves as operators of foreign exchange investment deals and ask you to deposit your capital into their accounts to obtain high profits. You may be told to deposit your capital in a company in a foreign country, and they will give you shares and dividends in return. However, if you fail to deposit, they will send you a job offer in order to attract you to invest in the stock market. They may eventually withdraw your capital and leave you with a large loss.

Fraud Online Recruitment

Some fraudulent job advertisements are sent through websites, social media, emails, forums or chat rooms, and they tell you to deposit money into their accounts in order to get the job. They may even demand that you pay the deposit through your credit card account. You should report the advertisement to the police and never deposit any money into their accounts.

Forewarned is Forearmed

Job seekers should stay alert and vigilant when looking for jobs. Before accepting any job offer, they should check the company background, business nature, job duties, and working environment. They should read the contract terms carefully before signing any document.
Tips on “Beware of Employment Traps”

Tip 1 “Careful on choices. Watch out for attractive offers”
Be careful in choosing a summer job and don’t fall into traps simply because it is tempting. Beware of offers with exceptionally high salary while they are in written or recruitment notice is too casual.

Tip 2 “Take good care of personal safety, personal data and belongings”
Refrain from attending job interviews outside employer’s premises. Protect your personal safety and mind your personal belongings (e.g. mobile phone and wallet) when attending job interviews. Keep your ID cards to others.

Tip 3 “Know your employer and study employment contract well”
Before accepting an offer, check the company’s background and understand its business. Have your right under the Employment Ordinance and study well-went to its employment contract by signing up. Try to avoid signing service contracts or to sign a full-term contract as these may give rise to legal disputes.

Tip 4 “Don’t yield to persuasion to take up different job”
Don’t yield to persuasion if you are asked to take up posts or duties different from the ones described in the job advertisement or during interviews, especially when you don’t have job knowledge. Normally, you are not obliged to accept the job after the interview. Be alert if you are asked to pay any fees for training courses or beauty treatments to get employment.

Tip 5 “Be informed of current affairs. Ready to seek help”
Keep abreast of current affairs by keeping track of the time. If you have trouble finding a job, seek assistance from your family members, coaches or relevant government departments as soon as possible.

Addresses and Telephone Numbers for Enquiries
When looking for summer jobs, students may have questions on job vacancies, employment legislations and occupational safety, etc. Here are some useful telephone numbers and addresses for enquiries:

Labour Department
Job Centres:

- Hong Kong East Job Centre
  31/F, Hisense Tower, 1 Gloucester Road, Wan Chai, Hong Kong (Exit C1, Wan Chai MTR Station)
  2817 7780

- Hong Kong West Job Centre
  3/F, Coronado Building, 250-252 King’s Road, Hong Kong (Near Western Plaza MTR Station)
  2654 1429

- North Point Job Centre
  5/F, North Point Government Offices, 332 Hau Shek Road, North Point, Hong Kong (Near North Point MTR Station)
  2143 1185

- Kwai Tsing East Job Centre
  2/F, Fanling Town Hall, 997 Fanling Road, Fanling, Hong Kong (Near Fanling Station MTR Station)
  2382 8507

- Kwai Tsing West Job Centre
  2/F, Tsuen Wan Government Offices, 38 Sai Lau Kok Road, Tsuen Wan, New Territories
  2854 1114

- Sha Tin Job Centre
  1/F, Shatin Government Offices, 38 Tai Ping Kok Road, Shatin, New Territories
  2186 5553

- Tai Po Job Centre
  2/F, Tai Po Government Offices, 1 Ting Kau Road, Tai Po, New Territories
  2563 0561

- Shatin Job Centre
  2/F, Shing Mun, Shing Shui Government Offices, Shing Mun, New Territories
  2841 1034

- Tuen Mun Job Centre
  2/F, Tuen Mun Government Offices, 39 Tai Lam Chung Road, Tuen Mun, New Territories
  2477 5132

- Tin Shui Wai Job Centre
  1/2/F, Sheung Shui Government Offices, 2 Tin Shui Wai Station, Tin Shui Wai, New Territories
  2461 9667

- Tung Chung Job Centre
  Unit 401, 4/F, Tin Ching Amenity and Community Building, Unit 401, 4/F, Tin Ching Amenity and Community Building, Tin Ching Estate, Tin Shui Wai, New Territories
  3438 2943

Recruitment Centres

- Recruitment Centre for the Catering Industry
  3/F, Aberdeen Tower, 1 Gloucester Road, Wan Chai, Hong Kong
  (Exit K1, Wan Chai MTR Station)
  Job Seeker Hotline: 2304 7206

- Recruitment Centre for the Retail Industry
  3/F, Tomorrow Centre, 1 Gloucester Road, Wan Chai, Hong Kong
  (Exit K1, Wan Chai MTR Station)
  Job Seeker Hotline: 2304 7206

Skills and Training Development Council

- Tung Chung Young Human Resource Centre, 44 At Ty Street, Tung Chung, New Territories
  2463 2733

- Tuen Mun Young Human Resource Centre, 39 Tai Lam Chung Road, Tuen Mun, New Territories
  2477 5132

- Kowloon East Young Human Resource Centre, 303 Cheung Sha Wan Road, Kowloon
  2338 9787

- Kowloon West Young Human Resource Centre, 2/F, Sheung Shui Government Offices, 2 Ting Kau Road, Sheung Shui, New Territories
  2342 0486

- Kowloon South Young Human Resource Centre, 9/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon
  (Exit C1, Sham Shui Po Station)
  2854 1722

- Kowloon East Young Human Resource Centre, 1/F, CIC Kowloon Bay Training Centre, 44 Tai Yip Street, Kowloon Bay, Kowloon
  2863 0606

- Hong Kong West Young Human Resource Centre, 3692 3303

- Hong Kong East Young Human Resource Centre, 3/F, Light Rail Prime View Station, Kowloon Bay, Kowloon
  2863 0606

Other Departments or Organizations
- Hong Kong Police Force
  Federation of Hong Kong Union
  2662 5553

- Consumer Council
  Consumer Compendium and Equality Hub
  2629 2020

- Social Welfare Department
  Cooperation with organizations granted with Public Subscription Permit
  2632 4511

- Salvation Army
 Centre: Salvation Army (including information on overseas study)
  2888 4726

- Hong Kong Association of Careers Masters & Guidance Masters
  2717 1271

Interactive Employment Service Website: www.jobs.gov.hk

Summer Jobs Employment Webpage

A Guide for Students Seeking Summer Jobs

Labour Department

Other Departments or Organizations

Hong Kong Police Force
Commercial and Professional Unions Network
Consumer Council
Consumer Compendium and Equality Hub
Social Welfare Department
Cooperation with organizations granted with Public Subscription Permit
Education Bureau
Centre: Salvation Army (including information on overseas study)
Hong Kong Association of Careers Masters & Guidance Masters

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