

**勞工處職業安全及健康部**  
**收集個人資料之目的**  
**(呈報石棉工作)**

**收集目的**

1. 你這次所提供的個人資料會被勞工處職業安全及健康部用作以下用途：
  - (a) 有關執行工廠及工業經營條例、職業安全及健康條例及其他由勞工處執行的法例；
  - (b) 有關視察違例事項和進行法律聆訊；或
  - (c) 將有關資料用作研究及統計分析。

**資料轉移**

2. 爲了上述第一段提到的目的，你所提供的個人資料我們或會向其他有關人士或機構（如政府部門、律師樓...等）透露。

**查閱個人資料**

3. 根據個人資料（私隱）條例第 18 及 22 條及附表 1 保障原則第 6 原則的規定，你有權要求查閱及更正個人資料。要求查閱的權利包括要求獲得一份你所提供的個人資料複本。

**查詢個人資料**

4. 有關你個人資料的查詢，包括查閱及更正個人資料，應向下列人士提出：

勞工處職業安全及健康部  
職業健康服務  
職業環境衛生科  
香港中環統一碼頭道三十八號  
海港政府大樓十五樓

**STATEMENT OF PURPOSE FOR THE COLLECTION OF PERSONAL DATA**  
**BY OCCUPATIONAL SAFETY AND HEALTH BRANCH**  
**LABOUR DEPARTMENT**  
**(Notification of Asbestos Work)**

**Purpose of Collection**

1. The personal data provided by you by means of this form will be used by the Occupational Safety and Health Branch of the Labour Department for the following purposes:
  - (a) activities relating to the administration of the Factories and Industrial Undertakings Ordinance and Occupational Safety and Health Ordinance and other legislation administered by the Labour Department;
  - (b) activities relating to checking compliance with legislative requirements and carrying on legal proceedings; and
  - (c) carrying on research and compilation of statistical data.

**Classes of Transferees**

2. The personal data you provide may be disclosed to relevant parties and authorities (e.g. Government Bureaux and Departments, law firms, etc.) for the purposes mentioned in paragraph 1 above.

**Access to Personal Data**

3. You have a right of access and correction with respect to personal data as provided for in Sections 18 & 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided to this department.

**Enquiries**

4. Enquiries concerning the personal data collected, including the making of access and corrections, should be addressed to:

Occupational Hygiene Division  
Occupational Health Service  
Occupational Safety and Health Branch  
Labour Department  
15/F., Harbour Building,  
38 Pier Road, Central, Hong Kong